

SAFE SYSTEMS OF WORK

"Implementing Structured Approaches to Workplace Safety"

Schedule

Date	Venue	Fees (Online)
10 Dec 2026	Online	USD 450 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

A safe system of work is fundamental to preventing workplace accidents and ensuring employee safety. This 1-day online training equips participants with practical knowledge and tools to develop, implement, and maintain effective safe systems of work. The program focuses on hazard identification, risk assessment, and control measures to create a proactive safety culture.

Through interactive discussions, case studies, and practical exercises, participants will learn how to integrate safe systems into daily operations. The course provides guidance on regulatory compliance, best practices, and strategies to reduce workplace incidents, ensuring both organizational efficiency and employee well-being.

Objectives

By the end of this course, participants will be able to:

- Understand the principles and importance of safe systems of work.
- Identify hazards and assess risks in workplace operations.
- Develop and implement safe work procedures and control measures.
- Monitor and review workplace safety systems for continuous improvement.
- Ensure compliance with health, safety, and regulatory standards.

Why Attend

- Gain practical skills to prevent workplace accidents and incidents.
- Learn techniques for effective hazard identification and risk control.
- Improve compliance with safety regulations and standards.
- Enhance your ability to design and implement safe work procedures.
- Share insights and best practices with professionals in safety management.

Target Audience

This program is designed for:

- Health, safety, and environmental (HSE) officers
- Operations and maintenance supervisors
- Managers responsible for workplace safety
- Risk and compliance professionals
- Employees involved in operational or high-risk tasks

Individual Benefits

Key competencies that will be developed include:

- Understanding of safe systems of work principles and frameworks
- Ability to conduct risk assessments and implement control measures
- Skills in monitoring and reviewing workplace safety performance
- Proficiency in integrating safe systems into daily operations
- Enhanced problem-solving and safety decision-making capabilities

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved workplace safety and reduction of incidents
- Strengthened compliance with regulatory requirements
- Enhanced operational efficiency through safe practices
- Greater employee confidence and engagement in safety initiatives
- A proactive culture of risk management and hazard control

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Overview of safe systems of work and risk management principles
- Case Studies - Real-world examples of successful safety system implementation
- Workshops - Hands-on exercises for hazard identification and risk control
- Peer Exchange - Group discussions on workplace safety challenges and solutions
- Tools - Templates for risk assessments, safe work procedures, and monitoring checklists

Course Outline

Detailed 1-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Module 1: Introduction to Safe Systems of Work (07:30 – 09:30)

- Principles and importance of safe work practices
- Legal and regulatory requirements
- Organizational responsibilities for workplace safety

Module 2: Hazard Identification and Risk Assessment (09:45 – 11:15)

- Identifying workplace hazards
- Assessing risks and prioritizing controls
- Tools and techniques for effective risk management

Module 3: Implementing Safe Work Procedures (11:30 – 01:00)

- Developing standard operating procedures (SOPs)
- Control measures and monitoring systems
- Training and employee engagement strategies

Module 4: Workshop and Q&A (02:00 – 03:30)

- Practical exercises in hazard identification and risk control
- Interactive discussion on real-world workplace safety challenges
- Review and feedback for continuous improvement

Certification

Participants will receive a Certificate of Completion in Safe Systems of Work, validating their expertise in developing, implementing, and managing safe work procedures and risk control measures in the workplace.

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