

PROJECT MANAGEMENT OFFICE CERTIFIED PROFESSIONAL (PMOCP)

"Build Expertise in PMO Standards and Drive Project Excellence Across Your Organization"

Schedule

Date	Venue	Fees (Face-to-Face)
11 - 15 Oct 2026	Doha, Qatar	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

Project Management Offices (PMOs) play a pivotal role in standardizing project management practices, improving project performance, and ensuring alignment with organizational objectives. This 5-day intensive program prepares participants for the PMOCP certification while providing practical knowledge on establishing, managing, and optimizing PMOs for organizational success.

Through interactive workshops, case studies, and real-world examples, participants will develop the skills to implement PMO standards, monitor project portfolios, and drive consistent project outcomes. The program equips professionals with the ability to enhance governance, optimize resources, and strengthen project delivery capabilities.

Objectives

By the end of this course, participants will be able to:

- Understand PMO roles, structures, and governance frameworks
- Establish and standardize project management processes within an organization
- Monitor and control project portfolios effectively
- Apply best practices in project planning, execution, and performance measurement
- Utilize PMO tools and metrics for informed decision-making
- Prepare for the PMOCP certification exam with confidence

Why Attend

- Gain comprehensive knowledge of PMO standards and best practices
- Enhance your ability to implement and manage project governance frameworks
- Improve project portfolio monitoring and reporting skills
- Learn practical techniques to optimize resource allocation and project delivery
- Network with project management professionals and exchange experiences

Target Audience

This program is designed for:

- PMO managers and directors
- Project managers and program managers
- Portfolio managers and project coordinators
- Project management professionals seeking PMOCP certification
- Senior managers involved in project governance and strategic planning

Individual Benefits

Key competencies that will be developed include:

- Expertise in PMO structures, governance, and standards
- Skills in project portfolio management and performance monitoring
- Knowledge of project management processes, methodologies, and tools
- Ability to implement PMO frameworks aligned with organizational strategy
- Exam readiness for PMOCP certification

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Enhanced PMO capabilities for consistent project delivery
- Improved alignment of projects with organizational objectives
- Stronger project governance and decision-making frameworks
- Optimized resource utilization and portfolio management
- Increased success rates of projects and programs

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Deep dive into PMO standards, governance, and frameworks
- Case Studies - Real-world PMO implementation and project portfolio management examples
- Workshops - Hands-on exercises in establishing PMO processes, monitoring, and reporting
- Peer Exchange - Group discussions on PMO challenges, lessons learned, and best practices
- Tools - Templates, metrics, and tools for PMO setup and project portfolio analysis

MAWA EVENTS

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Course Outline

Detailed 5-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Introduction to PMO and Governance

Module 1: Overview of PMO Roles and Types (07:30 – 09:30)

- Understanding PMO functions, types, and structures
- Aligning PMO objectives with organizational goals

Module 2: PMO Governance Frameworks (09:45 – 11:15)

- Establishing governance processes and policies
- Defining PMO roles and responsibilities

Module 3: Strategic Alignment (11:30 – 01:00)

- Linking projects to business strategy
- Prioritizing project portfolios

Module 4: Workshop – PMO Setup (02:00 – 03:30)

- Hands-on exercises on defining PMO structure and governance processes

Day 2: Project Management Standards and Processes

Module 1: PMO Process Frameworks (07:30 – 09:30)

- Standardizing project management methodologies
- Process mapping and documentation

Module 2: Project Lifecycle Management (09:45 – 11:15)

- Initiation, planning, execution, monitoring, and closure
- Best practices for consistent project delivery

Module 3: Portfolio and Program Management (11:30 – 01:00)

- Techniques for monitoring multiple projects and programs
- Resource allocation and prioritization strategies

Module 4: Workshop – Process Implementation (02:00 – 03:30)

- Hands-on exercises in applying PMO processes to project scenarios

Day 3: Performance Measurement and Reporting

Module 1: Key Performance Indicators (07:30 – 09:30)

- Measuring project and portfolio performance
- Establishing PMO dashboards and reporting metrics

Module 2: Risk Management and Quality Assurance (09:45 – 11:15)

- Monitoring project risks and mitigation strategies
- Ensuring quality standards in project delivery

Module 3: Data-Driven Decision Making (11:30 – 01:00)

- Using metrics for informed decisions
- Lessons learned and continuous improvement

Module 4: Workshop – Reporting Exercises (02:00 – 03:30)

- Creating PMO reports and dashboards
- Analyzing project performance data

Day 4: Advanced PMO Practices and Tools

Module 1: Strategic Portfolio Management (07:30 – 09:30)

- Aligning portfolio decisions with organizational priorities
- Resource optimization across projects

Module 2: Change Management within PMO (09:45 – 11:15)

- Implementing PMO practices in dynamic environments
- Managing stakeholder expectations and buy-in

Module 3: PMO Tools and Software (11:30 – 01:00)

- Overview of PMO software and automation tools
- Reporting, tracking, and collaboration solutions

Module 4: Workshop – Tool Simulation Exercises (02:00 – 03:30)

- Hands-on exercises using PMO software tools
- Simulating portfolio tracking and reporting

Day 5: Certification Preparation and Action Planning

Module 1: Review and Knowledge Assessment (07:30 – 09:30)

- Recap of PMO principles, governance, and practices
- Sample questions for PMOCP certification

Module 2: Case Studies and Best Practices (09:45 – 11:15)

- Analyzing successful PMO implementations
- Lessons learned from real-world examples

Module 3: Action Planning and Implementation (11:30 – 01:00)

- Developing individual PMO implementation strategies
- Aligning PMO objectives with business outcomes

Module 4: Workshop – Wrap-Up and Q&A (02:00 – 03:30)

- Final exercises and discussions
- Feedback and preparation tips for PMOCP exam

Certification

Participants will receive a Certificate of Completion in Project Management Office Certified Professional (PMOCP), validating their expertise in PMO setup, governance, and strategic project portfolio management, and preparing them for the PMOCP certification exam.

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