

ACCIDENT CAUSATION, INVESTIGATION & REPORTING

"Identify Causes, Conduct Investigations, and Improve Workplace Safety"

Schedule

Date	Venue	Fees (Online)
09 - 10 Sep 2026	Online	USD 700 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

Workplace accidents can have severe consequences for both personnel and organizations. Understanding the causes, conducting thorough investigations, and reporting accurately are essential for preventing recurrence and promoting a culture of safety. This online course equips participants with the knowledge and practical skills to analyze accidents, determine root causes, and implement corrective measures effectively.

Through case studies, workshops, and practical exercises, attendees will learn systematic approaches to accident investigation and reporting. By the end of the program, participants will be able to improve safety performance, reduce risks, and contribute to a safer workplace environment.

Objectives

By the end of this course, participants will be able to:

- Understand the principles of accident causation and contributing factors.
- Conduct structured accident investigations using industry-standard techniques.
- Identify root causes and implement corrective and preventive measures.
- Prepare accurate and comprehensive accident reports.
- Promote a culture of safety and continuous improvement in the organization.

Why Attend

- Gain practical skills to investigate workplace accidents effectively.
- Learn systematic approaches to identifying root causes and contributing factors.
- Improve workplace safety and prevent future incidents.
- Ensure compliance with occupational health and safety regulations.
- Network and share experiences with peers in safety management.

Target Audience

This program is designed for:

- Safety officers, HSE professionals, and accident investigators
- Supervisors and managers responsible for workplace safety
- Operations and maintenance personnel
- HR and compliance staff involved in safety management
- Professionals tasked with risk assessment and safety audits

Individual Benefits

Key competencies that will be developed include:

- Mastery of accident causation theories and investigation techniques.
- Skills to identify root causes and contributing factors.
- Ability to prepare accurate, structured accident reports.
- Knowledge of regulatory requirements and safety best practices.
- Enhanced capability to implement corrective and preventive measures.

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved accident investigation processes and reporting accuracy.
- Reduced risk of recurrence and improved workplace safety.
- Strengthened compliance with occupational health and safety standards.
- Enhanced organizational safety culture and proactive risk management.
- Greater preparedness for regulatory inspections and audits.

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Overview of accident causation theories and investigation principles
- Case Studies - Analysis of real-world accidents and lessons learned
- Workshops - Hands-on exercises in accident investigation and report preparation
- Peer Exchange - Group discussions on challenges and best practices in accident management
- Tools - Templates for investigation reports, root cause analysis, and corrective action plans

Course Outline

Detailed 2-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Break: 01:00 – 02:00

Day 1: Fundamentals of Accident Causation and Investigation

- Module 1: Principles of Accident Causation (07:30 – 09:30)
- Module 2: Identifying Contributing Factors and Hazards (09:45 – 11:15)
- Module 3: Accident Investigation Techniques (11:30 – 01:00)
- Module 4: Workshop: Conducting a Mock Investigation (02:00 – 03:30)

Day 2: Reporting, Corrective Actions, and Safety Improvement

- Module 1: Preparing Comprehensive Accident Reports (07:30 – 09:30)
- Module 2: Developing Corrective and Preventive Actions (09:45 – 11:15)
- Module 3: Implementing Lessons Learned and Continuous Improvement (11:30 – 01:00)
- Module 4: Interactive Workshop: Action Plan and Peer Feedback (02:00 – 03:30)

Certification

Participants will receive a Certificate of Completion in Accident Causation, Investigation & Reporting, validating their expertise in accident analysis, root cause identification, and workplace safety improvement practices.

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