

SAFETY CONVERSATIONS, OBSERVATIONS, AND TRACKING - EFFECTIVE LTI REDUCTION

"Promoting workplace safety through proactive conversations, observations, and tracking to reduce lost-time incidents (LTI)"

Schedule

Date	Venue	Fees (Online)
04 - 05 May 2026	Online	USD 700 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

A strong safety culture requires proactive engagement, observation, and tracking of workplace behaviors to prevent accidents and reduce lost-time incidents (LTI). Organizations that implement structured safety conversations and observation programs significantly improve operational safety and workforce accountability.

This 2-day intensive training equips participants with practical techniques to conduct safety conversations, observe workplace behaviors, and track safety performance effectively. Participants will learn to influence positive safety behavior, identify unsafe practices, and implement corrective measures to enhance overall safety performance.

Objectives

By the end of this course, participants will be able to:

- Understand the role of safety conversations and observations in reducing LTI
- Conduct effective workplace safety conversations
- Identify unsafe behaviors and conditions
- Track and analyze safety observations for actionable insights
- Develop strategies to reinforce positive safety behaviors
- Improve reporting and follow-up mechanisms
- Foster a proactive safety culture within their organization

Why Attend

- Learn practical techniques to reduce LTIs and workplace incidents
- Enhance employee engagement and safety awareness
- Improve behavioral observation and tracking skills
- Support organizational compliance with safety standards
- Apply real-world examples and case studies for immediate impact
- Strengthen overall safety culture and accountability

Target Audience

This program is designed for:

- HSE and safety officers
- Supervisors and team leaders
- Operations and maintenance personnel
- Human resources and training professionals
- Managers responsible for safety performance
- Anyone involved in promoting workplace safety

Individual Benefits

Key competencies that will be developed include:

- Ability to conduct meaningful safety conversations
- Skills to observe and identify unsafe behaviors effectively
- Knowledge of tracking and reporting safety observations
- Improved understanding of behavioral safety programs
- Enhanced professional confidence in safety leadership

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Reduced lost-time incidents (LTI) and accidents
- Stronger safety culture and employee engagement
- Better monitoring and tracking of safety performance
- More proactive identification and mitigation of risks
- Improved compliance with safety policies and standards

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Fundamentals of behavioral safety and LTI reduction
- Case Studies - Real-world examples of effective safety observation programs
- Workshops - Conducting safety conversations and observation exercises
- Peer Exchange - Group discussions on challenges and best practices
- Tools - Observation checklists, tracking templates, and reporting tools

Course Outline

Detailed 2-Day Course Outline

Training Hours: 9:00 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee breaks included

Day 1: Introduction to Safety Conversations and Observations

Module 1: Workplace Safety and LTI Overview (09:00 – 10:30)

- Importance of reducing lost-time incidents
- Behavioral safety principles

Module 2: Conducting Effective Safety Conversations (10:45 – 12:15)

- Techniques for engaging employees
- Communicating safety expectations

Module 3: Observing Workplace Behavior (01:00 – 02:15)

- Identifying safe and unsafe behaviors
- Observation techniques and tools

Module 4: Workshop – Observation Exercise (02:30 – 03:30)

- Hands-on practice in observing and reporting behaviors

Day 2: Tracking, Analysis, and Behavioral Improvement

Module 1: Tracking Safety Observations (09:00 – 10:30)

- Recording and monitoring observations
- Data analysis and reporting

Module 2: Reinforcing Positive Behavior (10:45 – 12:15)

- Feedback and recognition techniques
- Corrective actions for unsafe behaviors

Module 3: Integrating Safety Programs (01:00 – 02:15)

- Linking observations to organizational safety strategy
- Continuous improvement approach

Module 4: Workshop – Action Planning (02:30 – 03:30)

- Developing practical plans to reduce LTI
- Group discussion and review

Certification

Participants will receive a Certificate of Completion in Safety Conversations, Observations, and Tracking – Effective LTI Reduction, validating their practical skills in promoting workplace safety and reducing lost-time incidents.

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