MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

Phone: +601116373203 | **Email:** info@mawaevents.net

NEAR-MISS REPORTING & HAZARD AWARENESS

"Preventing Accidents Before They Happen through Proactive Safety Practices"

Schedule

Date	Venue	Fees (Online)
05 May 2026	Online	USD 450 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

Near-miss incidents are early warnings of potential accidents, and understanding them is critical for creating a safer workplace. This course provides participants with practical knowledge and tools to identify hazards, report near-misses effectively, and implement preventive measures to avoid accidents. By promoting a proactive safety culture, organizations can significantly reduce workplace injuries and operational disruptions.

Through interactive discussions, case studies, and practical exercises, participants will learn how to recognize risks, report near-miss events accurately, and analyze trends to strengthen safety practices. This training emphasizes the importance of hazard awareness and proactive reporting to protect personnel, equipment, and organizational operations.

Objectives

By the end of this course, participants will be able to:

- Understand the concept of near-miss reporting and its importance in workplace safety
- Identify hazards in different operational environments
- Develop skills to report near-miss incidents accurately and timely
- Analyze near-miss data to implement preventive actions
- Promote a proactive safety culture within their organization
- Reduce risks of accidents and operational disruptions

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Why Attend

- Gain practical knowledge of hazard identification and near-miss reporting
- Learn to prevent accidents and enhance workplace safety
- Understand the role of reporting in proactive risk management
- Improve compliance with health and safety regulations
- Strengthen organizational safety culture and awareness

Target Audience

This program is designed for:

- Safety officers and supervisors
- Operational staff in high-risk environments
- HSE managers and compliance personnel
- Team leaders responsible for safety reporting
- Professionals seeking to enhance workplace safety practices

Individual Benefits

Key competencies that will be developed include:

- Hazard recognition and risk assessment skills
- Effective near-miss reporting and documentation
- Analytical skills to identify trends and potential risks
- Knowledge of preventive measures to avoid accidents
- Ability to contribute to a proactive safety culture

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved hazard awareness and safety performance
- Reduced workplace incidents through proactive reporting
- Enhanced compliance with safety regulations and standards
- Stronger organizational culture focused on risk prevention
- Better preparedness for audits and inspections

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Key concepts of near-miss reporting and hazard awareness
- Case Studies – Real-world examples of incidents prevented through reporting
- Workshops – Exercises on identifying hazards and reporting near-misses
- Peer Exchange – Discussions on workplace challenges and best practices
- Tools – Templates for near-miss reporting and hazard tracking

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Course Outline

Detailed 1-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Near-Miss Reporting and Hazard Awareness

Module 1: Introduction to Near-Miss Reporting (07:30 – 09:30)

- Definition and importance of near-miss reporting
- Difference between near-misses and accidents
- Role of reporting in proactive risk management

Module 2: Hazard Identification and Risk Assessment (09:45 – 11:15)

- Identifying common workplace hazards
- Techniques for risk assessment and hazard analysis
- Prioritizing hazards based on risk levels

Module 3: Reporting, Analysis, and Preventive Actions (11:30 – 01:00)

- Effective near-miss reporting procedures
- Analyzing reports to identify trends and root causes
- Implementing preventive measures to reduce incidents

Module 4: Promoting a Safety Culture (02:00 – 03:30)

- Engaging employees in hazard awareness programs
- Best practices for maintaining proactive safety initiatives
- Lessons learned from near-miss incidents

Certification

Participants will receive a Certificate of Completion in Near-Miss Reporting & Hazard Awareness, validating their skills in hazard identification, near-miss reporting, and proactive workplace safety practices.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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