

UNDERSTANDING FACILITIES MANAGEMENT

“Optimize Building Performance through Effective Facilities Management”

Schedule

Venue (InHouse)	Fees
At Your Organization Premises	Ask For The Quotation

► **Available delivery methods:** Face-to-Face & Online Training, In-House Training

Introduction

Facilities Management (FM) plays a vital role in ensuring that buildings and infrastructure operate efficiently, safely, and sustainably. This course provides a comprehensive understanding of the concepts, functions, and best practices in modern facilities management — bridging the gap between operations, maintenance, and strategic asset management.

Participants will learn how to manage physical assets, building services, and workplace environments while optimizing resources and improving occupant satisfaction. The course emphasizes practical tools for maintaining performance, safety, and sustainability in facilities of all types.

Objectives

By the end of this course, participants will be able to:

- Understand the principles, scope, and functions of facilities management.
- Develop maintenance and asset management strategies.
- Manage building systems, services, and operations efficiently.
- Apply health, safety, and environmental standards in facility operations.
- Implement sustainable and cost-effective FM practices.
- Coordinate with stakeholders, service providers, and contractors effectively.
- Utilize modern technologies and data for facility performance improvement.

Why Attend

With growing emphasis on sustainability, energy efficiency, and user experience, facilities management has become a critical business function. This course equips participants with the knowledge and confidence to manage buildings strategically — ensuring functionality, comfort, and operational excellence.

Target Audience

This course is suitable for:

- Facility and Property Managers
- Maintenance Engineers and Supervisors
- Building Operations and Administration Staff
- Health, Safety, and Environment (HSE) Officers
- Architects and Building Services Engineers
- Project and Asset Managers
- Anyone involved in facility operations and maintenance

Individual Benefits

- Gain a clear understanding of the full scope of facilities management.
- Enhance your ability to plan, organize, and oversee building operations.
- Improve decision-making in maintenance and resource allocation.
- Learn to ensure safety, comfort, and sustainability in facility environments.
- Strengthen your career prospects in the FM and real estate sectors.

Organizational Benefits

- Improve operational efficiency and reduce maintenance costs.
- Enhance workplace safety, comfort, and productivity.
- Extend the lifecycle of assets through effective management.
- Achieve compliance with standards and sustainability objectives.
- Strengthen coordination between departments and service providers.

Instructional Methodology

The training uses a mix of practical and conceptual approaches through:

- Expert-led lectures and interactive discussions
- Real-world case studies and facility audit examples
- Group workshops and maintenance planning exercises
- Scenario-based problem solving and role-playing
- Continuous Q&A and feedback sessions

Course Outline

Module 1: Introduction to Facilities Management – Roles and Responsibilities

Module 2: Facility Operations, Maintenance, and Service Delivery

Module 3: Asset Management and Lifecycle Planning

Module 4: Health, Safety, and Environmental Compliance

Module 5: Sustainability and Energy Efficiency in FM

Module 6: Managing Contractors and Service Level Agreements

Module 7: Technology and Automation in Facilities Management

Module 8: Financial Planning and Cost Control in FM

Module 9: Space Management and Workplace Optimization

Module 10: Case Studies and Facility Performance Improvement Plans

Certification

Upon successful completion, participants will receive a Certificate in Understanding Facilities Management, recognizing their ability to manage and optimize building operations, maintenance, and sustainability to achieve organizational and operational excellence.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training

Interested in running this course for your team?

Please contact us:

TEL:

+601116373203

EMAIL:

info@mawaevents.net

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