

FUNDAMENTALS OF PROJECT MANAGEMENT IN PROCUREMENT

"Integrating project management principles to enhance procurement planning, execution, and strategic impact."

Schedule

Date	Venue	Fees (Face-to-Face)
12 - 16 Jul 2026	Kuwait	USD 3,495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

Procurement has evolved from a transactional role to a strategic function that requires project-based thinking and execution. With increasing complexity in sourcing, contracts, and stakeholder management, applying project management methodologies in procurement is vital to achieving efficiency, transparency, and risk mitigation.

This intensive 5-day training program introduces participants to the essential concepts of project management tailored for procurement professionals. It covers planning, execution, risk management, stakeholder engagement, and post-contract evaluation—all within the procurement lifecycle.

Objectives

By the end of this course, participants will be able to:

- Understand and apply project management fundamentals to procurement
- Plan procurement activities using Work Breakdown Structures and Gantt charts
- Define scope, budget, timeline, and resource allocations for procurement projects
- Manage supplier relationships and contractual deliverables effectively
- Monitor, evaluate, and close procurement projects successfully
- Integrate risk and quality management into procurement planning

Why Attend

- Learn to apply a structured project approach to procurement challenges
- Improve cost, time, and quality control in sourcing and supplier engagement
- Gain essential skills for cross-functional project leadership
- Understand how to align procurement with broader organizational strategy
- Boost your career by mastering a high-demand skill set at the intersection of procurement and project management

Target Audience

This program is designed for:

- Procurement officers and purchasing professionals
- Supply chain managers and contract administrators
- Project managers involved in sourcing or vendor management
- Operations and logistics professionals
- Anyone managing procurement projects or contracts
- Consultants supporting procurement transformation initiatives

Individual Benefits

Key competencies that will be developed include:

- Structured project planning skills for procurement activities
- Risk management and issue resolution capabilities
- Effective communication and stakeholder management
- Cost and schedule control using project management tools
- Contract execution and supplier performance monitoring

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Enhanced delivery of procurement outcomes on time and within budget
- Improved coordination between procurement and project teams
- Greater visibility, accountability, and risk control in sourcing
- Standardized procurement project management practices
- Cost savings and performance improvements through better planning and execution

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Core principles of procurement project management
- Case Studies – Procurement project challenges and success stories
- Workshops – Hands-on development of procurement plans and project documentation
- Peer Exchange – Collaborative learning through discussion and experience sharing
- Tools – Templates for project charters, stakeholder maps, procurement schedules, and risk registers

MAWA EVENTS

Address: No. 857, Block A2, Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

Phone: +601116373203 | **Email:** info@mawaevents.net



Course Outline

Detailed 5-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee Breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Introduction to Project Management for Procurement

- Module 1: Overview of Project Management Concepts (07:30 – 09:30)
 - What is a project? Key project management principles
 - Relevance of PM tools in procurement contexts
- Module 2: Procurement Project Lifecycle
 - Phases: initiation, planning, execution, control, and closure
 - The role of procurement in organizational projects
- Module 3: Project Stakeholder Management
 - Identifying internal and external stakeholders
 - Managing expectations and communication

Day 2: Planning Procurement Projects

- Module 1: Scope and Requirements Definition
 - Developing procurement requirements
 - Translating needs into clearly defined scopes
- Module 2: Time and Schedule Planning
 - Work Breakdown Structure (WBS)
 - Gantt chart development and critical path analysis
- Module 3: Budgeting and Resource Planning
 - Estimating costs and budgeting for procurement
 - Allocating internal and external resources

Day 3: Execution and Contract Management

- Module 1: Solicitation and Supplier Selection
 - RFPs, RFQs, evaluation criteria, and tendering processes
- Module 2: Contract Management and Administration
 - Types of procurement contracts
 - Ensuring performance and compliance
- Module 3: Communication and Leadership in Procurement Projects
 - Effective team and supplier coordination
 - Escalation and issue management

Day 4: Risk, Quality, and Performance Control

- Module 1: Risk Management in Procurement
 - Risk identification and analysis tools
 - Contingency planning
- Module 2: Quality Management
 - Defining procurement quality standards
 - Supplier audits and compliance monitoring
- Module 3: Change Management
 - Managing scope changes, delays, and budget shifts
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Communication strategies for change

Day 5: Monitoring, Closing, and Evaluation

- Module 1: Monitoring and Reporting Tools
- Performance dashboards and KPIs
- Procurement project status tracking
- Module 2: Project Closure and Lessons Learned
- Post-procurement evaluations
- Documentation and closure reports
- Module 3: Final Simulation and Action Planning
- Group project planning exercise
- Participant presentations and feedback

Certification

Participants will receive a Certificate of Completion in Fundamentals of Project Management in Procurement, certifying their ability to plan, lead, and manage procurement projects using best practices in project management.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation's unique goals.

<p>In-House / Customized Training</p> <p>Interested in running this course for your team?</p> <p>Please contact us:</p>	<p>TEL:</p> <p>+601116373203</p>	<p>EMAIL:</p> <p>info@mawaevents.net</p>
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