MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

Phone: +601116373203 | **Email:** info@mawaevents.net

MALAYSIAN IMPORT & EXPORT PROCEDURES, DOCUMENTATION & COMPLIANCE

"Master Malaysian Import & Export Procedures, Documentation, and Regulatory Compliance for Seamless International Trade."

Schedule

Venue (InHouse)	Fees
At Your Organization Premises	Ask For The Quotation

► **Available delivery methods:** In-House Training

Introduction

This specialized course provides a comprehensive understanding of the Malaysian import and export regulatory environment, essential documentation, customs clearance procedures, and compliance requirements. It equips participants with practical skills to manage cross-border trade effectively while ensuring full compliance with Malaysian laws and international standards.

Objectives

By the end of this course, participants will be able to:

- Navigate Malaysian import and export procedures with confidence
- Prepare and manage essential trade documentation accurately
- Comply with Malaysian customs laws, tariffs, and regulatory requirements
- Handle customs clearance and inspections efficiently
- Mitigate risks related to trade compliance and penalties

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Why Attend

- Gain up-to-date knowledge of Malaysian trade laws and regulations
- Improve efficiency in handling import-export documentation
- Minimize delays and penalties in customs clearance
- Enhance your capability to support business growth through compliant trade operations

Target Audience

- Importers, exporters, and trade compliance officers
- Customs brokers and freight forwarders
- Logistics and supply chain professionals
- Business owners engaged in international trade
- Government officials involved in trade regulation

Individual Benefits

- Strong understanding of Malaysian import/export laws and policies
- Practical skills in documentation and customs clearance
- Enhanced ability to avoid costly compliance errors
- Greater confidence in managing cross-border trade activities

Organizational Benefits

- Streamlined import/export processes compliant with Malaysian law
- Reduced risk of customs penalties and shipment delays
- Improved coordination with customs authorities and trade partners
- Increased operational efficiency and cost control

Instructional Methodology

- Expert-led lectures and regulatory updates
- Practical workshops on documentation preparation
- Case studies on compliance challenges and solutions
- Interactive Q&A and group discussions

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Course Outline

DETAILED 5-DAY COURSE OUTLINE (CUSTOMIZABLE)

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee Breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Overview of Malaysian Import & Export Framework

- Module 1 (07:30 – 09:30): Introduction to Malaysian Trade Environment & Authorities
- Module 2 (09:45 – 11:15): Key Regulations: Customs Act, Sales Tax, and Excise Duties
- Module 3 (11:30 – 01:00): Import & Export Licensing and Permits
- Module 4 (02:00 – 03:30): Understanding Trade Agreements and Their Impact

Day 2: Malaysian Import Procedures and Documentation

- Module 1 (07:30 – 09:30): Import Process Workflow and Customs Clearance
- Module 2 (09:45 – 11:15): Import Documentation: Bills of Lading, Invoices, Packing Lists
- Module 3 (11:30 – 01:00): Import Tariffs, Duties, Valuation and Classification
- Module 4 (02:00 – 03:30): Electronic Customs Systems (eCustoms, MyTrade)

Day 3: Malaysian Export Procedures and Documentation

- Module 1 (07:30 – 09:30): Export Process Overview and Regulatory Requirements
- Module 2 (09:45 – 11:15): Export Documentation: Export Declaration, Certificates of Origin
- Module 3 (11:30 – 01:00): Export Licensing and Prohibited Goods
- Module 4 (02:00 – 03:30): Managing Export Compliance and Controls

Day 4: Customs Compliance, Risk Management & Inspections

- Module 1 (07:30 – 09:30): Customs Audits, Inspections and Enforcement Practices
- Module 2 (09:45 – 11:15): Handling Customs Disputes and Penalties
- Module 3 (11:30 – 01:00): Trade Compliance Risk Assessment and Mitigation
- Module 4 (02:00 – 03:30): Best Practices for Maintaining Compliance

Day 5: Practical Applications and Emerging Trends

- Module 1 (07:30 – 09:30): Case Studies: Import-Export Challenges in Malaysia
- Module 2 (09:45 – 11:15): Digitalization of Trade Processes and Future Developments
- Module 3 (11:30 – 01:00): Workshops on Document Preparation & Problem Solving
- Module 4 (02:00 – 03:30): Final Assessment, Q&A, and Certification

Certification

Participants will be awarded a Certificate of Completion in Malaysian Import & Export Procedures, Documentation & Compliance, demonstrating their capability to manage compliant cross-border trade operations in Malaysia.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

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In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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