MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

Phone: +601116373203 | **Email:** info@mawaevents.net

EMERGENCY RESPONSE PLANNING

"Ensure organizational readiness by designing and implementing comprehensive emergency response plans."

Schedule

Venue	Fees
In-House	ASK FOR THE QUOTATION

► **Available delivery methods:** Face-to-Face & Online Training, In-House Training

Introduction

Emergencies—whether natural disasters, industrial accidents, or man-made crises—can severely disrupt operations, threaten lives, and damage reputations. This course provides a structured approach to developing, evaluating, and maintaining an effective Emergency Response Plan (ERP) tailored to the unique risks and operational contexts of your organization.

Participants will explore the legal requirements, planning frameworks, communication systems, and testing procedures that underpin a successful emergency response capability.

Objectives

- Understand the principles and lifecycle of emergency response planning
- Identify potential hazards and conduct risk-based scenario planning
- Develop effective ERP structures, roles, and communication protocols
- Align emergency planning with business continuity and crisis management
- Conduct drills and evaluate ERP performance for continuous improvement

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Why Attend

- Learn from real-life emergency response case studies
- Gain tools for hazard identification, risk mapping, and scenario-based planning
- Understand regulatory compliance requirements (e.g., OSHA, ISO, NFPA, API)
- Improve your team’s coordination and response capabilities under pressure

Target Audience

- HSE Managers and Emergency Response Coordinators
- Risk, Security, and Operations Managers
- Facility Managers and Emergency Planning Officers
- Fire, Rescue, and Safety Personnel
- Public and Private Sector Emergency Teams

Individual Benefits

- Build confidence in planning and leading emergency preparedness efforts
- Develop cross-functional coordination and crisis decision-making skills
- Advance your role as a certified emergency response professional

Organizational Benefits

- Ensure compliance with national/international emergency planning standards
- Reduce liability and exposure to major safety or reputational risks
- Strengthen resilience and recovery capabilities across departments
- Enhance workforce safety and response time in critical incidents

Instructional Methodology

- Instructor-led workshops and tabletop exercises
- Scenario development and role-play simulations
- Emergency planning templates and ERP writing labs
- Video-based incident reviews and after-action analyses

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Course Outline

DETAILED 5-DAY COURSE OUTLINE (CUSTOMIZABLE)

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee Breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Foundations of Emergency Preparedness

Module 1: Introduction to Emergency Planning (07:30 – 09:30)

- Emergency management vs crisis response
- Legal/regulatory obligations and key planning principles

Module 2: Hazard Identification and Risk Analysis (09:45 – 11:15)

- HIRA methodology, risk ranking, and consequence modeling

Module 3: Emergency Management Frameworks (11:30 – 01:00)

- ICS, NIMS, and ISO 22320 overview

Module 4: Case Study – ERP Failures and Lessons (02:00 – 03:30)

Day 2: Designing the Emergency Response Plan

Module 1: Key Components of an ERP (07:30 – 09:30)

- Emergency types, roles, responsibilities, and command structure

Module 2: Communication, Alarms, and Evacuation Planning (09:45 – 11:15)

- Internal and external communication protocols

Module 3: Resource Planning & Mutual Aid Agreements (11:30 – 01:00)

- Manpower, equipment, contracts, and external partnerships

Module 4: ERP Writing Workshop (02:00 – 03:30)

Day 3: Specialized Emergency Scenarios

Module 1: Fires, Explosions & Hazardous Material Releases (07:30 – 09:30)

- Firefighting, chemical spills, and isolation protocols

Module 2: Medical Emergencies and Mass Casualty Incidents (09:45 – 11:15)

- Triage, first responders, emergency medical services

Module 3: Natural Disasters and Utility Failures (11:30 – 01:00)

- Floods, earthquakes, blackouts – contingency planning

Module 4: Scenario Development Exercise (02:00 – 03:30)

Day 4: Training, Drills & ERP Maintenance

Module 1: Training Needs Analysis and Competency Building (07:30 – 09:30)

- Roles-based training and compliance

Module 2: Drills, Simulations & Tabletop Exercises (09:45 – 11:15)

- Designing and conducting effective emergency drills

Module 3: ERP Review, Auditing, and Continuous Improvement (11:30 – 01:00)

- KPIs, audit schedules, change management

Module 4: ERP Audit and Gap Assessment (02:00 – 03:30)

Day 5: Integration, Reporting, and Certification

Module 1:

ERP Integration with Business Continuity & Crisis Mgmt. (07:30 – 09:30)

- Recovery strategies and business continuity alignment

Module 2: ERP Performance Reporting & Post-Incident Analysis (09:45 – 11:15)

- Incident logs, debriefs, after-action reviews (AAR)

Module 3: Capstone Project – Design an ERP for a Given Facility (11:30 – 01:00) **Module 4:** Group Presentations & Certification Ceremony (02:00 – 03:30)

Certification

Participants will receive a **Certificate of Completion in Emergency Response Planning**, demonstrating practical competency in emergency planning, hazard assessment, and crisis coordination.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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