

INTERNAL AUDIT PRACTITIONER

“Developing Core Competencies for Effective and Ethical Internal Auditing”

Schedule

Venue (InHouse)	Fees
At Your Organization Premises	Ask For The Quotation

► **Available delivery methods:** In-House Training

Introduction

Internal auditing is a vital function that provides assurance on governance, risk management, and internal control effectiveness. As organizations face growing pressure to maintain transparency and compliance, skilled internal auditors are more essential than ever. This course equips aspiring and junior auditors with the foundational knowledge, tools, and techniques necessary to perform audit engagements in line with global standards.

Participants will gain a solid understanding of the International Professional Practices Framework (IPPF), audit planning, execution, and reporting. Practical exercises and real-world examples will help build confidence and competence in executing effective and value-added internal audits.

Objectives

By the end of this course, participants will be able to:

- Understand and apply the core principles of internal auditing
- Navigate the International Standards for the Professional Practice of Internal Auditing (IPPF)
- Plan and conduct internal audit engagements from start to finish
- Identify, document, and communicate audit findings and recommendations
- Uphold professional ethics, integrity, and objectivity in audit work

Why Attend

- Build a strong foundation in auditing principles and standards
- Gain practical skills in planning, conducting, and reporting audits
- Learn how to add value through risk-based internal auditing
- Prepare for entry-level roles or certifications in internal auditing
- Understand the evolving role of internal audit in today's organizations

Target Audience

This program is designed for:

- Aspiring Internal Auditors and Audit Assistants
- New hires in Internal Audit Departments
- Junior Risk and Compliance Officers
- Fresh graduates pursuing a career in auditing
- Anyone preparing for the IIA's Internal Audit Practitioner designation

Individual Benefits

Key competencies that will be developed include:

- Internal audit fundamentals and frameworks
- Audit planning, risk assessment, and fieldwork
- Effective documentation and evidence gathering
- Report writing and stakeholder communication
- Ethical behavior and professional judgment in audits

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Greater audit readiness and control assurance
- Consistent application of audit processes and procedures
- Stronger internal audit support for governance and risk management
- More efficient and compliant audit engagements
- A talent pipeline for developing future audit leaders

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Internal audit role, frameworks, and principles
- Case Studies - Real-world internal audit examples and lessons
- Workshops - Risk assessments, audit plans, and fieldwork simulations
- Peer Exchange - Experience sharing and collaborative discussions
- Tools - Templates for audit planning, checklists, and reporting

Course Outline

DETAILED 5-DAY COURSE OUTLINE (CUSTOMIZABLE)

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee Breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Foundations of Internal Auditing

- Module 1: Introduction to Internal Auditing and the IPPF (07:30 – 09:30)
- Module 2: Internal Auditor Roles, Responsibilities, and Ethics (09:45 – 11:15)
- Module 3: Organizational Governance and Risk Management (11:30 – 01:00)
- Module 4: Workshop – Internal Audit Charter and Independence (02:00 – 03:30)

Day 2: Risk-Based Audit Planning

- Module 1: Understanding Risk-Based Auditing (07:30 – 09:30)
- Module 2: Conducting Risk Assessments and Identifying Audit Priorities (09:45 – 11:15)
- Module 3: Workshop – Creating an Annual Audit Plan (11:30 – 01:00)
- Module 4: Peer Review – Audit Objectives and Scope (02:00 – 03:30)

Day 3: Conducting the Audit Engagement

- Module 1: Planning Individual Audit Assignments (07:30 – 09:30)
- Module 2: Performing Audit Fieldwork and Testing Controls (09:45 – 11:15)
- Module 3: Gathering and Documenting Audit Evidence (11:30 – 01:00)
- Module 4: Workshop – Internal Control Evaluation (02:00 – 03:30)

Day 4: Reporting and Communication

- Module 1: Preparing Clear and Concise Audit Reports (07:30 – 09:30)
- Module 2: Communicating Results and Recommendations (09:45 – 11:15)
- Module 3: Workshop – Writing an Executive Summary (11:30 – 01:00)
- Module 4: Stakeholder Engagement and Exit Meetings (02:00 – 03:30)

Day 5: Enhancing Audit Quality and Performance

- Module 1: Quality Assurance and Improvement Programs (07:30 – 09:30)
- Module 2: Continuous Learning and Professional Development (09:45 – 11:15)
- Module 3: Peer Exchange – Lessons from Field Experience (11:30 – 01:00)
- Module 4: Final Review and Action Plan Development (02:00 – 03:30)

Certification

Certificate of Completion in Internal Audit Practice, confirming their knowledge and practical skills aligned with the Internal Audit Practitioner pathway and International Professional Practices Framework (IPPF) standards.

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In-House / Customized Training

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