MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

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CERTIFIED FACILITY MANAGER - CFM

"Master the Core Competencies of Facility Management and Prepare to Achieve CFM Certification"

Schedule

Venue (InHouse)	Fees
At Your Organization Premises	Ask For The Quotation

► **Available delivery methods:** In-House Training

Introduction

The Certified Facility Manager (CFM) credential, offered by IFMA (International Facility Management Association), is globally recognized as the benchmark of excellence in facility management. Attaining the CFM demonstrates leadership, strategic thinking, and mastery across 11 core competency areas.

This 5-day intensive training course is designed to help professionals fully prepare for the CFM exam and advance their capability in key functional areas of facility management. The course combines conceptual knowledge, exam practice, and real-world application to ensure that participants can confidently approach certification and implement best practices in their organizations.

Objectives

By the end of this course, participants will be able to:

- Understand and apply all 11 core competencies defined by IFMA
- Evaluate readiness and knowledge gaps for the CFM exam
- Apply strategic planning, operations, and sustainability best practices
- Implement facility risk management and compliance procedures
- Demonstrate financial acumen in FM budgeting and cost control
- Enhance leadership, communication, and business continuity skills

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Why Attend

- Prepare thoroughly for the globally respected CFM certification
- Strengthen your expertise across all FM competency domains
- Increase your value to your organization through improved decision-making
- Learn from real-world facility management scenarios and peer experiences
- Improve your ability to lead, manage risk, and align FM with business goals

Target Audience

This program is designed for:

- Mid-to-senior level facility managers
- Maintenance and operations managers
- FM team leaders and supervisors
- Real estate and property management professionals
- Those preparing to take the IFMA CFM exam
- Consultants and engineers supporting FM operations

Individual Benefits

Key competencies that will be developed include:

- Strategic facility planning and space management
- Operational and maintenance efficiency
- Risk, environmental, and emergency preparedness
- Contract, vendor, and project management
- Leadership and communication in cross-functional FM roles
- Budgeting, finance, and performance evaluation in FM

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Stronger FM alignment with organizational strategy and cost control
- Improved facility operations, maintenance reliability, and sustainability
- Enhanced compliance, safety, and risk mitigation protocols
- Effective space utilization and workplace support services
- Consistent application of FM best practices and benchmarking

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Deep dives into IFMA’s 11 CFM competency areas
- Case Studies – Practical examples of facility management successes and challenges
- Workshops – Hands-on simulations and FM planning activities
- Peer Exchange – Knowledge sharing and mock exam discussions
- Tools – CFM exam readiness self-assessments, templates, and reference material

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Course Outline

DETAILED 5-DAY COURSE OUTLINE (CUSTOMIZABLE)

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Overview of Facility Management & Strategic Planning

- Module 1: Facility Management as a Strategic Function (07:30 – 09:30)
- Evolution, role, and impact of FM in business continuity
- Module 2: Core Competency 1 – Strategic Planning (09:45 – 11:15)
- Aligning FM with organizational goals and KPIs
- Module 3: Core Competency 2 – Operations and Maintenance (11:30 – 01:00)
- Maintenance strategies, CMMS, lifecycle planning
- Module 4: Workshop – FM Strategy and O&M Diagnostics (02:00 – 03:30)

Day 2: Sustainability, Risk, and Communication

- Module 1: Core Competency 3 – Sustainability and Environmental Stewardship (07:30 – 09:30)
- Energy efficiency, green building, waste reduction
- Module 2: Core Competency 4 – Risk Management (09:45 – 11:15)
- Emergency preparedness, safety, and compliance
- Module 3: Core Competency 5 – Communication (11:30 – 01:00)
- Internal/external communications, stakeholder alignment
- Module 4: Case Study – FM Response to Crisis Events (02:00 – 03:30)

Day 3: Real Estate, Project, and Financial Management

- Module 1: Core Competency 6 – Real Estate Management (07:30 – 09:30)
- Lease administration, acquisitions, space optimization
- Module 2: Core Competency 7 – Project Management (09:45 – 11:15)
- FM construction, renovations, project life cycle
- Module 3: Core Competency 8 – Financial Management (11:30 – 01:00)
- Budgeting, CAPEX/OPEX, cost-benefit analysis
- Module 4: Workshop – FM Budgeting & Project Plan Simulation (02:00 – 03:30)

Day 4: Human Factors, Quality, and Technology

- Module 1: Core Competency 9 – Human Factors (07:30 – 09:30)
- Workplace comfort, wellness, ergonomics
- Module 2: Core Competency 10 – Quality Management (09:45 – 11:15)
- Continuous improvement, benchmarking, KPIs
- Module 3: Core Competency 11 – Technology (11:30 – 01:00)
- Smart FM systems, IoT, automation tools
- Module 4: Case Study – Smart Building Transformation (02:00 – 03:30)

Day 5: CFM Exam Preparation and Final Review

- Module 1: CFM Exam Blueprint and Strategy (07:30 – 09:30)
- Understanding exam structure, domains, scoring
- Module 2: Practice Questions and Knowledge Gaps (09:45 – 11:15)
- Interactive session on CFM sample questions
- Module 3: Final Mock Test and Coaching Session (11:30 – 01:00)
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Practice exam under timed conditions

- Module 4: Peer Exchange – Tips and Certification Planning (02:00 – 03:30)

Certification

Participants will receive a Certificate of Completion in Certified Facility Manager (CFM) Preparation, validating their readiness for the CFM exam and proficiency across the 11 key FM competencies outlined by IFMA.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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