

DOCUMENT EXAMINATION, REFUSALS UNDER DOCUMENTARY CREDITS & INTRODUCTION TO THE REVISION OF INTERNATIONAL STANDARD BANKING PRACTICE (ISBP)

"Mastering UCP 600 Compliance and Navigating ISBP Updates with Confidence"

Schedule

Date	Venue	Fees (Face-to-Face)
15 - 16 Jul 2026	Dubai, UAE	USD 1995 per delegate

► Available delivery methods: Face-to-Face & Online Training

Introduction

Documentary credits remain a critical risk mitigation tool in international trade. However, improper document handling, unclear refusals, and misunderstanding of UCP 600 rules often lead to payment delays and disputes. With the ongoing revision of the International Standard Banking Practice (ISBP), it is essential for trade professionals to remain updated on compliance expectations and document examination techniques.

This 2-day focused course is designed for bankers, trade finance professionals, and exporters/importers involved in document preparation, checking, and compliance. It provides clarity on how to examine documents under letters of credit, draft compliant refusals, and prepare for upcoming ISBP changes.

Objectives

By the end of this course, participants will be able to:

- Examine trade documents accurately in line with UCP 600 and ISBP rules
- Issue valid and timely refusals under documentary credits
- Avoid common discrepancies that lead to non-compliance
- Understand the structure and key updates in the revised ISBP
- Enhance communication with counterparties in trade transactions

Why Attend

- Gain practical, clause-by-clause understanding of UCP 600 and ISBP provisions
- Reduce the risk of dispute and rejection due to document errors
- Learn refusal drafting techniques that meet ICC and banking norms
- Stay current with the latest ISBP revisions and interpretations
- Build operational accuracy and speed in document handling

Target Audience

This program is designed for:

- Trade finance professionals and LC operations staff
- Corporate bankers and relationship managers
- Exporters, importers, and freight forwarders
- Legal and compliance professionals in trade services
- Anyone involved in preparing or reviewing documents under LCs

Individual Benefits

Key competencies that will be developed include:

- Document examination under UCP 600
- Drafting and issuing valid refusal notices
- Understanding ISBP standards and document consistency
- Handling common documentary credit discrepancies
- Cross-functional communication in trade compliance

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved turnaround time in document processing
- Reduced LC-related errors and financial exposure
- Stronger compliance with ICC trade finance rules
- Higher confidence in dispute resolution and client guidance
- Enhanced trade documentation capabilities across teams

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- UCP/ISBP Clause Reviews – Breakdown of relevant articles
- Case Studies – Real-world examples of refusals and disputes
- Live Exercises – Document checking and refusal drafting
- Group Discussions – ISBP revisions and practical implications
- Templates & Tools – Refusal samples, checklists, and discrepancy logs

Course Outline

Training Hours: 7:30 AM - 3:30 PM Daily Format: 3-4 Learning Modules | Coffee Breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 - 02:00

Day 1: Document Examination under UCP 600 and ISBP

- Module 1: Overview of UCP 600 and ISBP Framework (07:30 - 09:30) • Roles of banks, beneficiaries, and applicants • Principles of strict compliance
- Module 2: Document Checking Standards and Common Pitfalls (09:45 - 11:15) • Bill of lading, invoice, packing list, certificate of origin • Consistent terms, date formats, and signatures
- Module 3: Discrepancy Management and Prevention (11:30 - 01:00) • Frequent errors and how to prevent them • Use of pre-checks and templates
- Module 4: Workshop - Review and Examine Sample Documents (02:00 - 03:30) • Practical evaluation based on UCP/ISBP guidance

Day 2: Refusals and ISBP Revision Overview

- Module 5: Refusal Notices and ICC Best Practices (07:30 - 09:30) • Correct drafting of Article 16 refusal messages • Impact of timing and format errors
- Module 6: The ISBP Revision - What's Changing? (09:45 - 11:15) • Key updates, structural changes, and added guidance • Industry feedback and transition expectations
- Module 7: Communicating with Counterparties (11:30 - 01:00) • Dispute handling, negotiation, and education • Improving exporter/importer collaboration
- Module 8: Final Exercise - Draft a Complete Refusal Notice (02:00 - 03:30) • Group peer review and compliance validation

Certification

Participants will receive a Certificate of Completion in Document Examination, Refusals Under Documentary Credits & ISBP, demonstrating their ability to check documents, draft valid refusals, and adapt to the evolving international trade documentation standards.

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