

ASSESSING PROJECT MANAGEMENT MATURITY

“Benchmarking Project Capabilities to Drive Consistent, Scalable, and Repeatable Success”

Schedule

| Date | Venue | Fees (Face-to-Face) |
|------------------|------------------------|-----------------------|
| 01 – 05 Jun 2026 | Kuala Lumpur, Malaysia | USD 3495 per delegate |

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

As organizations increasingly rely on projects to deliver strategic value, their ability to consistently manage, control, and improve project delivery becomes a competitive advantage. Assessing project management maturity allows organizations to understand their current capabilities, identify areas for development, and implement targeted improvements across people, processes, and technology. This comprehensive 5-day training guides participants through key maturity models—including OPM3®, P3M3®, and CMMI-PMM—equipping them with tools to evaluate current performance and create actionable roadmaps toward project excellence. Participants will learn how to assess governance, alignment, methodology usage, and organizational support for project delivery.

Objectives

By the end of this course, participants will be able to:

- Understand the key concepts behind project management maturity models
- Assess organizational project delivery capabilities across critical domains
- Use tools and metrics to measure maturity levels objectively
- Interpret assessment results to build tailored improvement roadmaps
- Apply global models such as OPM3®, P3M3®, and CMMI in organizational contexts

Why Attend

- Learn to apply maturity models to diagnose project management strengths and gaps
- Gain practical tools for assessing PMO performance and governance maturity
- Identify process improvement opportunities in project delivery systems
- Align project management maturity with business strategy and KPIs
- Support your organization's continuous improvement and benchmarking efforts

Target Audience

This program is designed for:

- PMO directors and project management officers
- Program and portfolio managers
- Project sponsors and governance leads
- Process improvement specialists and business excellence teams
- Consultants engaged in organizational development or project diagnostics

Individual Benefits

Key competencies that will be developed include:

- Understanding of maturity model frameworks and levels
- Ability to perform structured assessments and interpret findings
- Skills to develop actionable recommendations and improvement plans
- Confidence in presenting maturity outcomes to executive stakeholders
- Knowledge of maturity benchmarking tools and evaluation criteria

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Enhanced ability to evaluate and improve project management practices
- Support for strategy execution through mature project delivery systems
- Improved consistency and repeatability in project outcomes
- Better prioritization of improvement initiatives
- Foundation for building world-class PMOs and project governance models

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Maturity model frameworks, comparisons, and use cases
- Case Studies - Real examples of assessments and capability building
- Workshops - Conduct sample maturity assessments and build scorecards
- Peer Exchange - Discussion of organizational challenges and success factors
- Tools - Assessment templates, scoring rubrics, improvement tracking models

Course Outline

Training Hours: 7:30 AM - 3:30 PM Daily Format: 3-4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 - 02:00

Day 1: Foundations of Project Maturity Models

- Module 1: Understanding Maturity and Capability Concepts (07:30 - 09:30) • Definition, purpose, and strategic importance of maturity
- Module 2: Key Maturity Models in Practice (09:45 - 11:15) • OPM3®, P3M3®, CMMI-PMM, PMMM compared
- Module 3: Domains and Assessment Criteria (11:30 - 01:00) • Process, people, tools, culture, and governance metrics
- Module 4: Workshop - Maturity Model Selection Exercise (02:00 - 03:30) • Choose appropriate model for different scenarios

Day 2: Conducting a Maturity Assessment

- Module 5: Planning the Assessment Process (07:30 - 09:30) • Scope, stakeholders, data sources, confidentiality
- Module 6: Survey Tools and Interview Methods (09:45 - 11:15) • Designing questions, scoring techniques, focus groups
- Module 7: Scoring and Benchmarking Approaches (11:30 - 01:00) • Rating scales, baselines, internal vs. external benchmarking
- Module 8: Workshop - Draft an Assessment Plan (02:00 - 03:30) • Define scope, tools, and timeline for mock assessment

Day 3: Analyzing Results and Identifying Gaps

- Module 9: Interpreting Maturity Assessment Data (07:30 - 09:30) • Quantitative and qualitative insight extraction
- Module 10: Gap Analysis Techniques (09:45 - 11:15) • Visual mapping, root cause identification
- Module 11: Case Study - Enterprise PMO Assessment (11:30 - 01:00) • Assessment report walkthrough and key takeaways
- Module 12: Workshop - Create a Gap Analysis Report (02:00 - 03:30) • Prioritize actions based on gaps identified

Day 4: Creating the Maturity Improvement Roadmap

- Module 13: Developing Action Plans and Milestones (07:30 - 09:30) • Quick wins, mid- and long-term interventions
- Module 14: Aligning Improvements with Strategic Goals (09:45 - 11:15) • Stakeholder buy-in, change management, and KPIs
- Module 15: Resource Planning and Budgeting (11:30 - 01:00) • Internal capability vs. external consulting support
- Module 16: Workshop - Design an Organizational Maturity Roadmap (02:00 - 03:30) • Create a phased improvement plan with outcomes

Day 5: Monitoring Progress and Driving Improvement

- Module 17: Maturity Tracking Tools and Metrics (07:30 - 09:30) • Dashboards, trend analysis, reassessment cycles
- Module 18: Embedding Continuous Improvement Culture (09:45 - 11:15) • Process ownership, lessons learned, performance reviews
- Module 19: Executive Reporting and Communication (11:30 - 01:00) • Crafting maturity summaries for senior leadership
- Module 20: Final Workshop - Maturity Presentation and Feedback (02:00 - 03:30) • Group presentation on improvement recommendations

Certification

Participants will receive a Certificate of Completion in Assessing Project Management Maturity, verifying their competence in evaluating organizational project capabilities and developing maturity improvement roadmaps aligned with international best practices.

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