MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

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BUSINESS CONTINUITY PLANNING (BCP) AUDIT: EVALUATES THE ORGANIZATION\'S ABILITY TO CONTINUE OPERATIONS IN THE EVENT OF A DISRUPTION

“Evaluating Organizational Resilience and Preparedness for Operational Disruptions”

Schedule

Date	Venue	Fees (Face-to-Face)
25 – 29 May 2026	London, UK	USD 3495 per delegate

Introduction

In an era of increased cyber threats, pandemics, and natural disasters, ensuring business continuity is no longer optional—it’s essential. Business Continuity Planning (BCP) Audits play a critical role in evaluating an organization\'s readiness to maintain or rapidly resume essential operations during disruptions.

This course equips internal auditors, risk professionals, and compliance teams with the skills and frameworks to effectively audit BCP programs. Participants will learn to assess BCP governance, recovery objectives (RTO/RPO), critical process mapping, scenario planning, and test effectiveness in alignment with ISO 22301, NIST SP 800-34, and other global standards.

Objectives

By the end of this course, participants will be able to:

- Audit the adequacy and effectiveness of an organization\'s BCP program
- Evaluate risk assessments, business impact analyses (BIA), and recovery strategies
- Assess crisis communication, data recovery, and operational recovery procedures
- Review BCP documentation, testing, training, and maintenance processes
- Ensure compliance with ISO 22301 and other continuity and resilience standards

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Why Attend

- Strengthen your organization’s ability to survive and recover from disruptions
- Learn how to audit and evaluate all elements of a BCP and crisis management system
- Bridge the gap between compliance requirements and operational readiness
- Develop audit recommendations that add real value to continuity planning
- Prepare for ISO 22301 certification or regulatory BCP reviews

Target Audience

This program is designed for:

- Internal and IT auditors
- Business continuity managers and officers
- Risk and compliance professionals
- Disaster recovery and crisis response teams
- Governance, Risk, and Compliance (GRC) professionals

Individual Benefits

Key competencies that will be developed include:

- Understanding of BCP frameworks, standards, and lifecycle components
- Ability to audit risk assessments and BIAs for completeness and accuracy
- Skills in evaluating RTOs, RPOs, and continuity resource adequacy
- Capability to assess test plans, simulations, and program governance
- Expertise in reviewing documentation, plans, roles, and escalation protocols

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Enhanced assurance over continuity and disaster recovery capabilities
- Improved compliance with continuity-related regulations and standards
- Early identification of gaps, inconsistencies, and resource shortfalls
- Improved cross-departmental coordination and recovery readiness
- Support for resilient, interruption-tolerant operations

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – BCP frameworks, audit scope, ISO 22301 requirements
- Case Studies – Audit reports, real-world disruptions, and lessons learned
- Workshops – Risk assessment review, plan testing, audit checklists
- Peer Exchange – Audit techniques, tools, and continuity experiences
- Tools – BIA templates, recovery plan matrices, RTO/RPO evaluation tools

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Course Outline

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Foundations of Business Continuity Auditing

- Module 1: Introduction to BCP and Audit Objectives (07:30 – 09:30) • Terminology, purpose, and audit scope
- Module 2: BCP Frameworks and Standards (09:45 – 11:15) • ISO 22301, NIST SP 800-34, FFIEC
- Module 3: Risk Assessment and BIA Auditing (11:30 – 01:00) • Impact rating, criticality, threat modeling
- Module 4: Workshop – Review a Sample BIA (02:00 – 03:30) • Assess completeness and risk alignment

Day 2: Continuity Strategy and Recovery Planning

- Module 5: Recovery Time Objectives (RTO) and RPOs (07:30 – 09:30) • Prioritization, data recovery, resource mapping
- Module 6: Business Process Recovery Strategies (09:45 – 11:15) • Manual workarounds, alternate sites, backup systems
- Module 7: IT Disaster Recovery and Cyber Continuity (11:30 – 01:00) • DR plans, backup testing, cloud resilience
- Module 8: Workshop – Analyze a Recovery Strategy (02:00 – 03:30) • Compare recovery options for critical services

Day 3: Plan Testing and Crisis Management

- Module 9: Testing and Simulation Audit Procedures (07:30 – 09:30) • Types of tests, frequency, success criteria
- Module 10: Crisis Communication and Command Structures (09:45 – 11:15) • Escalation, stakeholder communication, documentation
- Module 11: Incident Response and Continuity Activation (11:30 – 01:00) • Activation triggers, coordination, after-action review
- Module 12: Workshop – Audit a Test Scenario (02:00 – 03:30) • Identify gaps in execution and planning

Day 4: Governance, Documentation, and Maintenance

- Module 13: Auditing BCP Governance and Roles (07:30 – 09:30) • Responsibilities, training, awareness programs
- Module 14: Documentation Quality and Accessibility (09:45 – 11:15) • Plan currency, document controls, review cycles
- Module 15: Maintenance and Continuous Improvement (11:30 – 01:00) • Feedback loops, audit trails, version control
- Module 16: Workshop – Review a BCP Documentation Set (02:00 – 03:30) • Assess alignment with governance and control

Day 5: End-to-End BCP Audit Execution

- Module 17: Developing an Audit Program and Checklist (07:30 – 09:30) • Planning, tools, interview guides
- Module 18: Reporting Findings and Recommendations (09:45 – 11:15) • Scoring, risk ranking, action planning
- Module 19: ISO 22301 Internal Audit Preparation (11:30 – 01:00) • Certification readiness, auditor tips
- Module 20: Final Workshop – Simulate a Full BCP Audit (02:00 – 03:30) • Execute a mock audit from scope to report

Certification

Participants will receive a Certificate of Completion in Business Continuity Planning (BCP) Audit, validating their expertise in assessing, reviewing, and enhancing business continuity frameworks, documentation, and recovery capabilities to ensure operational resilience.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

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