

CONTRACTOR SAFETY MANAGEMENT - ON-SITE SAFETY

"Ensuring Compliance, Control, and Risk Reduction in Contractor-Managed Work Environments"

Schedule

Date	Venue	Fees (Face-to-Face)
11 - 15 May 2026	London, UK	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

Contractors play a vital role in high-risk industries, yet their presence can introduce safety, compliance, and coordination challenges if not properly managed. This intensive course equips HSE and operations professionals with the tools to manage contractor safety on-site, ensuring that external teams adhere to the same high standards of health, safety, and risk management as internal staff.

Through practical frameworks, case studies, and workshop sessions, participants will learn how to establish contractor safety protocols, enforce legal and regulatory compliance, conduct prequalification and audits, and foster a strong safety culture that extends beyond organizational boundaries.

Objectives

By the end of this course, participants will be able to:

- Develop and implement an effective contractor safety management system (CSMS)
- Establish clear roles, responsibilities, and communication channels for on-site safety
- Conduct contractor prequalification, induction, and training programs
- Monitor safety performance, compliance, and incident response among contractors
- Align contractor activities with legal, regulatory, and company-specific HSE policies

Why Attend

- Minimize on-site incidents and improve contractor safety compliance
- Establish effective control measures for contractor work activities
- Build a legally defensible contractor safety framework
- Promote shared responsibility for safety through collaboration and oversight
- Gain tools to audit, inspect, and enforce contractor HSE performance

Target Audience

This program is designed for:

- Health, Safety, and Environmental (HSE) professionals
- Project managers and site supervisors overseeing contractor activities
- Procurement and contract management officers
- Facility, construction, or plant engineers
- Compliance officers and operations manager

Individual Benefits

Key competencies that will be developed include:

- Contractor selection, onboarding, and HSE alignment
- Safety risk analysis and job hazard assessment for third-party work
- Implementation of permit-to-work and isolation procedures
- Inspection and auditing of contractor compliance
- Incident investigation and performance reporting

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Reduced incidents and liabilities associated with contractor activities
- Standardized procedures for contractor control and safety assurance
- Improved site-wide compliance with occupational health and safety laws
- Cost savings through risk mitigation and improved contractor efficiency
- Enhanced corporate reputation for safety leadership and legal responsibility

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Contractor safety models, ISO 45001, and legal frameworks
- Case Studies - Contractor incidents and successful HSE interventions
- Workshops - CSMS development, job safety analysis, permit systems
- Peer Exchange - Sharing experiences across industries and contractor types
- Tools - Audit templates, prequalification checklists, monitoring dashboards

Course Outline

Training Hours: 7:30 AM - 3:30 PM Daily Format: 3-4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 - 02:00

Day 1: Foundations of Contractor Safety Management

- Module 1: Introduction to Contractor Safety (07:30 - 09:30) • Key risks, contractor types, and legal implications
- Module 2: Components of an Effective CSMS (09:45 - 11:15) • Structure, roles, and documentation essentials
- Module 3: Regulatory Compliance and ISO 45001 (11:30 - 01:00) • Global standards, local legal frameworks
- Module 4: Workshop - Map a Contractor HSE Framework (02:00 - 03:30) • Create the core elements of a CSMS for your site

Day 2: Contractor Selection and Prequalification

- Module 5: Contractor Risk Profiling (07:30 - 09:30) • Evaluating risk levels and work scopes
- Module 6: Prequalification Criteria and Process (09:45 - 11:15) • Competency, safety records, insurance, certifications
- Module 7: HSE Training and Induction (11:30 - 01:00) • Site orientation, language barriers, behavioral safety
- Module 8: Workshop - Design a Prequalification Checklist (02:00 - 03:30) • Build a vetting tool tailored to your operations

Day 3: On-Site Control and Oversight

- Module 9: Permit-to-Work Systems (07:30 - 09:30) • Types of permits, control of high-risk work
- Module 10: Job Hazard Analysis (JHA) and Method Statements (09:45 - 11:15) • Risk assessment documentation and review
- Module 11: Site Supervision and Communication (11:30 - 01:00) • Toolbox talks, reporting chains, daily briefings
- Module 12: Workshop - Conduct a JHA and Safety Briefing (02:00 - 03:30) • Simulate a typical contractor site setup

Day 4: Monitoring, Auditing, and Incident Management

- Module 13: Performance Monitoring Tools (07:30 - 09:30) • Safety KPIs, near-miss tracking, observations
- Module 14: Contractor Audits and Safety Inspections (09:45 - 11:15) • Planning, conducting, and documenting audits
- Module 15: Incident Investigation for Contractor Events (11:30 - 01:00) • Causal analysis, corrective action, legal exposure
- Module 16: Workshop - Conduct a Mock Safety Audit (02:00 - 03:30) • Evaluate compliance and identify gaps

Day 5: Continuous Improvement and Safety Culture

- Module 17: Strengthening Contractor Safety Culture (07:30 - 09:30) • Behavioral safety, incentives, shared responsibility
- Module 18: Review and Integration of Lessons Learned (09:45 - 11:15) • Post-project reviews, performance benchmarking
- Module 19: Finalizing Contractor Safety Programs (11:30 - 01:00) • Standard operating procedures and communication plans
- Module 20: Final Workshop - Develop a Contractor Safety Action Plan (02:00 - 03:30) • Tailor a full implementation roadmap for your organization

Certification

Participants will receive a Certificate of Completion in Contractor Safety Management - On-Site Safety, validating their skills in overseeing third-party health and safety, implementing control frameworks, and driving compliance and accountability among contractor teams.

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