MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

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BUSINESS CONTINUITY MANAGEMENT SYSTEMS (BCMS) BASED ON ISO-22301-LEAD-AUDITOR

""Mastering ISO 22301 Auditing Skills to Ensure Resilience and Continuity""

Schedule

Date	Venue	Fees (Face-to-Face)
19 – 23 Apr 2026	Manama, Bahrain	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

Business disruption due to cyberattacks, natural disasters, or supply chain failures can severely affect an organization's operations, finances, and reputation. ISO 22301 provides a globally recognized framework for building and auditing effective Business Continuity Management Systems (BCMS).

This intensive 5-day Lead Auditor training equips professionals with the practical tools and techniques to assess, audit, and certify BCMS implementations in accordance with ISO 22301:2019. Participants will gain both a strategic understanding of business continuity and the auditing competencies required to lead internal or third-party audits.

Objectives

By the end of this course, participants will be able to:

- Understand ISO 22301:2019 principles and BCMS structure
- Plan, conduct, report, and follow up on ISO 22301 audits
- Evaluate an organization's ability to meet BCMS objectives
- Identify non-conformities and issue actionable audit findings
- Lead audit teams in a professional, evidence-based manner

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Why Attend

- Build formal auditing skills aligned with ISO 19011 and ISO 22301 standards
- Gain comprehensive knowledge of business continuity requirements
- Become eligible to conduct internal and external BCMS audits
- Add Lead Auditor certification to your professional credentials
- Support your organization in strengthening its continuity posture

Target Audience

This program is designed for:

- Internal and external auditors
- Risk and compliance managers
- Business continuity and resilience professionals
- Management system implementers and consultants
- Anyone seeking Lead Auditor certification under ISO 22301

Individual Benefits

Key competencies that will be developed include:

- Audit planning, execution, and reporting
- Nonconformity classification and root cause analysis
- Evidence gathering, interviewing, and observation skills
- ISO 22301:2019 clauses and implementation requirements
- Communication, leadership, and objectivity in audits

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Ability to audit and improve BCMS processes internally or externally
- Support for ISO 22301 certification readiness
- Increased resilience and regulatory compliance
- Enhanced reputation for business continuity capability
- Consistent auditing practices aligned with global standards

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – ISO 22301 structure, context, and key audit clauses
- Case Studies – Audit failures, real-world disruptions, and BCMS responses
- Workshops – Audit planning, interview simulations, and finding documentation
- Peer Exchange – Experience sharing and audit scenario evaluations
- Tools – Audit checklists, sample reports, and non-conformity registers

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Course Outline

Training Hours: 07:30 AM – 03:30 PM Daily Format: 3–4 Learning Modules | Coffee Breaks: 09:30 & 11:15 | Lunch Break: 01:00 – 02:00

Day 1: Overview of Business Continuity and ISO 22301

- Module 1: Understanding BCMS and ISO 22301 Requirements (07:30 – 09:30) • The need for business continuity and key terms • Clauses, controls, and Annex SL structure
- Module 2: BCMS Planning and Context (09:45 – 11:15) • Leadership, planning, and operational preparedness
- Module 3: Workshop – Identify Business Continuity Gaps (11:30 – 01:00) • Organizational context and stakeholder mapping

Day 2: Audit Principles and Planning

- Module 4: ISO 19011 Guidelines for Auditing (07:30 – 09:30) • Audit principles, roles, and competencies
- Module 5: Planning and Scoping BCMS Audits (09:45 – 11:15) • Defining audit scope, objectives, and criteria
- Module 6: Workshop – Develop a BCMS Audit Plan (11:30 – 01:00) • Audit agenda, team assignments, and risk-based planning

Day 3: Audit Execution Techniques

- Module 7: Conducting On-site and Remote Audits (07:30 – 09:30) • Interviews, observation, and document review
- Module 8: Evidence Collection and Nonconformities (09:45 – 11:15) • Types of evidence, major vs minor findings
- Module 9: Workshop – Simulate an Audit Interview (11:30 – 01:00) • Role-play auditor and auditee interaction

Day 4: Audit Reporting and Communication

- Module 10: Writing Audit Findings and Reports (07:30 – 09:30) • Report structure, clarity, and tone
- Module 11: Closing Meetings and Corrective Actions (09:45 – 11:15) • Effective feedback and follow-up procedures
- Module 12: Workshop – Draft an Audit Report (11:30 – 01:00) • Identify findings and propose corrective action

Day 5: Certification, Review, and Exam

- Module 13: Certification Schemes and Auditor Registration (07:30 – 09:30) • IRCA, CQI, PECB, and other auditor paths
- Module 14: Review and Mock Audit Case Study (09:45 – 11:15) • Team-based simulation of a full audit
- Module 15: Final Examination and Closing (11:30 – 01:00) • Knowledge assessment and certificate issuance

Certification

Participants will receive a Certificate of Completion in Business Continuity Management Systems (BCMS) Based on ISO 22301 – Lead Auditor, demonstrating their ability to lead, assess, and improve BCMS audits in accordance with international standards.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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