

BUSINESS CONTINUITY & RESUMPTION PLANNING MANAGEMENT

"Ensuring Operational Resilience and Swift Recovery from Disruptions"

Schedule

Date	Venue	Fees (Face-to-Face)
20 - 21 Apr 2026	Doha, Qatar	USD 1995 per delegate
10 - 11 Sep 2026	Dubai, UAE	USD 1995 per delegate
07 - 08 Dec 2026	Kuwait	USD 1995 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

In an increasingly volatile world—marked by pandemics, cyber threats, natural disasters, and operational failures—organizations must be equipped with robust business continuity and resumption plans. These plans ensure that critical operations can continue with minimal disruption and that recovery is swift and structured.

This 2-day practical course provides participants with the knowledge and tools to develop, implement, and maintain an effective Business Continuity Management System (BCMS). It focuses on risk assessment, business impact analysis, recovery strategies, and compliance with global standards such as ISO 22301.

Objectives

By the end of this course, participants will be able to:

- Identify threats and vulnerabilities that could disrupt operations
- Conduct Business Impact Analysis (BIA) and risk assessments
- Develop and implement business continuity and resumption plans
- Define recovery objectives (RTO/RPO) and resource requirements
- Align continuity planning with ISO 22301 and regulatory standards

Why Attend

- To ensure organizational preparedness for disruptive incidents
- To comply with governance and risk management frameworks
- To minimize downtime, reputational damage, and financial loss
- To protect staff, stakeholders, and critical business functions
- To enhance recovery capabilities through tested plans and exercises

Target Audience

This program is designed for:

- Business continuity and risk management professionals
- Operations and facility managers
- IT and cybersecurity leaders
- HSE, compliance, and internal audit staff
- Any professionals involved in contingency and emergency planning

Individual Benefits

Key competencies that will be developed include:

- Disaster recovery and resumption planning skills
- Ability to assess operational risks and critical processes
- Experience in designing, testing, and activating continuity plans
- Knowledge of ISO 22301 structure and compliance criteria
- Leadership in crisis coordination and communication

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Strengthened organizational resilience and business continuity posture
- Clear response strategies to minimize disruptions
- Enhanced ability to meet regulatory and customer expectations
- Cross-functional coordination during emergencies
- Increased stakeholder trust through continuity preparedness

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Overview of BCM frameworks, ISO 22301, and risk management integration
- Case Studies - Real-world incidents and recovery challenges
- Workshops - Business Impact Analysis, plan development, and RTO/RPO calculation
- Peer Exchange - Discussion on continuity gaps and recovery strategies
- Tools - BIA templates, risk matrix, continuity plan templates, and testing checklists

Course Outline

Detailed 2-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Business Continuity Foundations and Risk Identification

- Module 1: Introduction to Business Continuity Management (07:30 – 09:30) • Definitions, principles, and key components of BCMS • Relationship to organizational risk management and ISO 22301
- Module 2: Risk Assessment and Threat Analysis (09:45 – 11:15) • Identifying internal and external threats • Vulnerability analysis and impact scoring
- Module 3: Workshop – Conducting a Risk Assessment (11:30 – 01:00) • Developing a risk register and mitigation plans
- Module 4: Business Impact Analysis (BIA) (02:00 – 03:30) • Identifying critical processes, dependencies, and tolerable downtime

Day 2: Recovery Strategies and Plan Development

- Module 5: Developing Business Continuity & Resumption Plans (07:30 – 09:30) • Plan structure, ownership, and documentation • Aligning with RTO and RPO requirements
- Module 6: Emergency Response and Communication (09:45 – 11:15) • Crisis response roles, escalation procedures, and stakeholder communication
- Module 7: Workshop – Drafting a Continuity Plan Section (11:30 – 01:00) • Using templates to structure recovery actions for a critical process
- Module 8: Testing, Exercising, and Continuous Improvement (02:00 – 03:30) • Plan validation through simulations and table-top exercises • Review cycles and lessons learned

Certification

Participants will receive a Certificate of Completion in Business Continuity & Resumption Planning Management, recognizing their capability to design, implement, and manage robust continuity plans in alignment with global best practices and ISO 22301 standards.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
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