**MAWA EVENTS**

**Address:** No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

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# INVENTORY CONTROL, CODING & CATALOGING BEST PRACTICES

*"Master inventory accuracy, streamline coding, and build efficient cataloging systems"*

## Schedule

| Date | Venue | Fees (Face-to-Face) |
|---|---|---|
| 10 – 14 Aug 2026 | Dubai, UAE | USD 3495 per delegate |

► **Available delivery methods:** Face-to-Face & Online Training

## Introduction

Effective inventory control, precise coding, and systematic cataloging are the backbone of a well-functioning supply chain. This 5-day training equips supply chain, warehouse, and inventory professionals with best practices to reduce errors, improve stock visibility, and optimize inventory management processes across the organization

## Objectives

By the end of this course, participants will be able to:

- Understand modern inventory control techniques
- Design effective coding and classification systems
- Apply cataloging standards to improve data accuracy
- Reduce stock discrepancies and improve inventory accuracy
- Enhance warehouse and storage efficiency
- Utilize technology tools for inventory and cataloging managemen

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## Why Attend

- Learn proven strategies to avoid overstocking or understocking
- Boost operational efficiency through smart coding systems
- Improve data integrity across procurement, logistics, and warehouse systems
- Stay updated on international best practices for cataloging and classification
- Gain hands-on experience with tools and templates

## Target Audience

This program is ideal for:

- Inventory and warehouse managers
- Supply chain and logistics professionals
- Procurement and purchasing officers
- Data and cataloging specialists
- ERP and inventory system users

## Individual Benefits

Participants will:

- Improve inventory accuracy and tracking
- Learn coding and cataloging best practices
- Reduce operational costs linked to poor inventory management
- Gain tools to standardize materials, parts, and product data
- Strengthen career growth in supply chain and inventory management

## Organizational Benefits

Organizations will gain:

- Reduced stock losses and write-offs
- Streamlined warehouse and inventory operations
- Enhanced data-driven decision-making
- Increased efficiency across supply chain functions
- Improved compliance with cataloging and coding standards

## Instructional Methodology

The course will include:

- Interactive lectures and practical exercises
- Group discussions on real-world inventory challenges
- Case studies and benchmarking against industry leaders
- Hands-on practice with inventory coding and cataloging tools
- Customized action plans for immediate application

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## Course Outline

### Detailed 5-Day Course Outline

**Training Hours:** 7:30 AM – 3:30 PM **Daily Format:** 3 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

**Day 1: Foundations of Inventory Control**

- Module 1: Principles of Inventory Management
- Module 2: Key Metrics and KPIs for Inventory Control
- Module 3: Identifying and Reducing Inventory Errors

**Day 2: Coding Systems and Standards**

- Module 4: Importance of Item Coding and Classification
- Module 5: Designing Effective Coding Structures
- Module 6: International Standards for Coding (e.g., UNSPSC, GS1)

**Day 3: Cataloging Best Practices**

- Module 7: Principles of Cataloging for Inventory Management
- Module 8: Building and Maintaining a Reliable Catalog
- Module 9: Master Data Management and Data Cleansing

**Day 4: Technology and Tools**

- Module 10: Using ERP Systems for Inventory Control
- Module 11: Barcode, RFID, and Automation Tools
- Module 12: Integrating Cataloging with Supply Chain Systems

**Day 5: Application and Case Studies**

- Module 13: Real-Life Inventory Challenges and Solutions
- Module 14: Group Exercise: Coding and Cataloging Practice
- Module 15: Developing an Action Plan for Your Organization

## Certification

Participants will receive a Certificate of Completion for the Inventory Control, Coding & Cataloging Best Practices course, validating their expertise in modern inventory management strategies.

## Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

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| **In-House / Customized Training**<br>Interested in running this course for your team?<br>Please contact us: | TEL:<br>**+601116373203** | EMAIL:<br>**info@mawaevents.net** |

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