

PROFESSIONAL PROJECT PLANNING, SCHEDULING, & CONTROL

"Master the Tools and Techniques for Effective Project Delivery and Success"

Schedule

Date	Venue	Fees (Face-to-Face)
16 - 20 Aug 2026	Dammam, KSA	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

This intensive 5-day program provides participants with in-depth knowledge and practical skills for mastering project planning, scheduling, and control techniques. It covers essential project management methodologies and equips participants to handle complex projects across industries with confidence.

By blending theory with hands-on exercises, this course enables participants to plan, schedule, monitor, and control projects effectively, ensuring that objectives are met on time, within budget, and to the desired quality standards.

Objectives

By the end of this course, participants will be able to:

- Develop comprehensive project plans aligning with organizational goals
- Apply effective scheduling techniques using modern project management tools
- Monitor project progress and control deviations using proven methodologies
- Manage project risks, resources, and stakeholder expectations
- Ensure successful project delivery through best practice application

Why Attend

- Gain mastery over professional project management standards and frameworks
- Learn practical tools and techniques for effective planning and execution
- Enhance your ability to deliver projects on time and within scope
- Strengthen your project management credentials with expert-led training
- Access ready-to-use templates and tools for immediate workplace application

Target Audience

This program is designed for:

- Project managers, planners, and schedulers
- Team leaders and supervisors overseeing projects
- Project engineers and coordinators involved in project delivery
- Professionals aiming to enhance their project management capabilities
- Consultants and trainers working in project management domains

Individual Benefits

Key competencies that will be developed include:

- Advanced skills in project planning, scheduling, and control
- Enhanced analytical and problem-solving abilities for project challenges
- Effective use of project management software and tools
- Stronger communication and stakeholder management techniques
- Improved ability to manage multiple projects and priorities

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved project delivery success rates across the organization
- Stronger alignment of projects with strategic objectives
- Enhanced resource utilization and cost management
- Reduced project risks through proactive planning and monitoring
- A culture of continuous improvement in project management practices

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Deep dive into project management principles, planning strategies, and scheduling frameworks
- Case Studies - Real-world examples of successful and failed projects to extract lessons learned
- Workshops - Hands-on exercises in developing project schedules, risk registers, and control mechanisms
- Peer Exchange - Group discussions on project challenges, solutions, and shared experiences
- Tools - Ready-to-use templates for project plans, Gantt charts, resource allocation, and progress tracking

MAWA EVENTS

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Course Outline

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Introduction to Professional Project Management

- Module 1: Project Management Fundamentals (07:30 – 09:30)
 - Overview of project management processes and life cycles
 - Understanding project objectives, constraints, and success factors
 - Role of the project manager and key stakeholders
- Module 2: Defining Project Scope and Requirements (09:45 – 11:15)
 - Scope definition, work breakdown structures (WBS)
 - Setting clear project objectives and deliverables
 - Managing scope changes and avoiding scope creep
- Module 3: Project Planning Essentials (11:30 – 01:00)
 - Developing project plans aligned with organizational goals
 - Identifying dependencies and resource requirements
 - Setting up effective project governance

Day 2: Scheduling Tools and Techniques

- Module 1: Scheduling Concepts and Techniques (07:30 – 09:30)
 - Introduction to scheduling methods (CPM, PERT)
 - Creating Gantt charts and project schedules
 - Defining milestones and critical paths
- Module 2: Using Project Management Software (09:45 – 11:15)
 - Hands-on practice with project management tools (MS Project, Primavera, etc.)
 - Building and adjusting project schedules
 - Tracking project baselines and updates
- Module 3: Resource Planning and Allocation (11:30 – 01:00)
 - Identifying and assigning project resources
 - Balancing workloads and avoiding bottlenecks
 - Managing resource constraints effectively

Day 3: Monitoring and Controlling Projects

- Module 1: Performance Measurement Techniques (07:30 – 09:30)
 - Tracking project performance against baselines
 - Using Earned Value Management (EVM) for monitoring progress
 - Interpreting performance data and making informed decisions
- Module 2: Risk Management in Projects (09:45 – 11:15)
 - Identifying, assessing, and prioritizing project risks
 - Developing risk response plans
 - Integrating risk management into project control processes
- Module 3: Managing Stakeholder Expectations (11:30 – 01:00)
 - Stakeholder communication and reporting strategies
 - Handling project conflicts and negotiation techniques
 - Ensuring stakeholder alignment throughout the project

Day 4: Advanced Project Control and Change Management

- Module 1: Integrated Change Control (07:30 – 09:30)
 - Managing project changes systematically
 - Evaluating change impacts on scope, time, and cost
 - Using change control boards and approval processes
- Module 2: Quality Management in Projects (09:45 – 11:15)
 - Defining quality standards and metrics
 - Implementing quality assurance and quality control processes
 - Conducting project audits and reviews
- Module 3: Closing Projects Successfully (11:30 – 01:00)
 - Formal project closure procedures
 - Documenting lessons learned and final reports
 - Celebrating success and transitioning deliverables

Day 5: Final Workshop and Certification

- Module 1: Final Case Study and Group Exercise (07:30 – 09:30)
 - Applying concepts to a comprehensive project scenario
 - Developing and presenting integrated project plans
 - Peer feedback and evaluation
- Module 2: Action Planning and Next Steps (09:45 – 11:15)
 - Creating personal action plans for applying learning at work
 - Identifying key takeaways and future development areas
 - Establishing peer support networks for ongoing learning
- Module 3: Certification Ceremony and Wrap-up (11:30 – 01:00)
 - Review of key lessons and participant reflections
 - Issuance of certificates and acknowledgments
 - Final Q&A and closing remarks

Certification

Participants will receive a Certificate of Completion in Professional Project Planning, Scheduling, & Control, validating their advanced knowledge and practical skills in applying project management methodologies for successful project delivery.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
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- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation's unique goals.

In-House / Customized Training

Interested in running this course for your team?

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