

# ISO 9001:2015 IRCA QUALITY MANAGEMENT SYSTEMS (QMS) CERTIFICATION

*"Become a Certified ISO 9001:2015 Lead Auditor and Ensure Quality Excellence"*

## Schedule

Date	Venue	Fees (Face-to-Face)
18 - 22 Oct 2026	Dammam - KSA	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

## Introduction

ISO 9001:2015 is the world's most recognized quality management standard, helping organizations consistently meet customer expectations and improve overall performance. This intensive IRCA-accredited course equips participants with the knowledge and auditing skills required to become a certified QMS Lead Auditor.

Delivered in both English and Arabic, the course offers practical training on auditing principles, ISO 9001:2015 requirements, audit planning, execution, reporting, and follow-up. Participants will gain the competence and confidence to conduct internal and external audits in accordance with ISO 19011 and ISO/IEC 17021-1 standards.

## Objectives

By the end of this course, participants will be able to:

- Understand the structure and requirements of ISO 9001:2015
- Interpret QMS clauses in relation to quality performance and risk-based thinking
- Plan, conduct, report, and follow up on audits as per ISO 19011 guidelines
- Assess compliance, effectiveness, and continual improvement of QMS processes
- Perform lead auditor responsibilities and manage audit teams

## Why Attend

- Achieve IRCA-recognized QMS Lead Auditor certification
- Gain practical auditing experience through workshops and role-play
- Enhance your organization's audit readiness and compliance assurance
- Meet the growing demand for certified quality professionals
- Contribute to performance improvement and customer satisfaction

## Target Audience

This program is designed for:

- Quality managers, QMS coordinators, and internal auditors
- Professionals preparing to conduct or lead third-party audits
- Management representatives seeking ISO 9001:2015 implementation mastery
- Consultants and engineers responsible for quality performance and compliance

## Individual Benefits

Key competencies that will be developed include:

- In-depth knowledge of ISO 9001:2015 structure and intent
- Audit planning, execution, and reporting skills
- Risk-based thinking and process-based auditing
- Objective evidence gathering and interview techniques
- Communication, leadership, and audit team coordination

## Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved quality control and consistency across business functions
- Compliance with ISO 9001:2015 and customer requirements
- Enhanced audit readiness for certification and surveillance audits
- Greater stakeholder confidence in quality systems
- Reduced quality-related costs and process variation

## Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings - Overview of ISO 9001:2015 and audit management standards
- Case Studies - Real-world audit situations and findings analysis
- Workshops - Hands-on activities in checklist development, audit planning, and reporting
- Peer Exchange - Group audits, observations, and team feedback
- Tools - Templates for audit plans, nonconformance reports, and process assessments

## Course Outline

### DETAILED 5-DAY COURSE OUTLINE

**Training Hours:** 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

#### Day 1: Introduction to ISO 9001:2015 and Quality Management

- Module 1: Understanding ISO 9001:2015 (07:30 – 09:30) • Background and evolution of ISO 9001 • Quality principles and process approach • Structure of the standard (Annex SL framework)
- Module 2: QMS Context and Leadership (09:45 – 11:15) • Clause 4: Organizational context • Clause 5: Leadership and commitment • Quality policy and roles
- Module 3: Planning and Risk-Based Thinking (11:30 – 01:00) • Clause 6: Actions to address risks and opportunities • Quality objectives and planning of changes • Risk assessment in QMS
- Module 4: Workshop – Clause Interpretation (02:00 – 03:30) • Group discussion and case exercises

#### Day 2: Operations and Support Processes

- Module 1: Support Functions in QMS (07:30 – 09:30) • Clauses on resources, competence, awareness, communication • Documented information and control
- Module 2: Operational Control and Product Realization (09:45 – 11:15) • Clause 8: Planning and control of operations • Customer requirements and design control • External providers and purchasing
- Module 3: Workshop – Process Mapping (11:30 – 01:00) • Mapping organizational processes to ISO 9001 requirements
- Module 4: Practical Group Exercise (02:00 – 03:30) • Drafting process audit questions

#### Day 3: Performance Evaluation and Improvement

- Module 1: Monitoring and Measurement (07:30 – 09:30) • Clause 9: Performance evaluation • Internal audit, management review, and analysis
- Module 2: Nonconformity and Corrective Action (09:45 – 11:15) • Clause 10: Continual improvement • Handling deviations and root cause analysis
- Module 3: Audit Principles and ISO 19011 Overview (11:30 – 01:00) • Principles of auditing and types of audits • Competency and conduct of auditors
- Module 4: Workshop – Corrective Action (02:00 – 03:30) • Writing effective nonconformance reports

#### Day 4: Audit Planning and Execution

- Module 1: Preparing for the Audit (07:30 – 09:30) • Audit objectives, scope, and criteria • Planning and scheduling • Creating checklists and work documents
- Module 2: Conducting the Audit (09:45 – 11:15) • Opening meetings, data gathering, interviews • Sampling techniques and evidence collection
- Module 3: Nonconformance Identification (11:30 – 01:00) • Grading and categorizing findings • Communicating with auditees
- Module 4: Workshop – Mock Audit Scenarios (02:00 – 03:30) • Simulated audit interviews and feedback

#### Day 5: Reporting and Follow-Up

- Module 1: Audit Reporting (07:30 – 09:30) • Drafting audit conclusions and closing meeting • Preparing the audit report and recommendations
- Module 2: Corrective Action Follow-Up (09:45 – 11:15) • Tracking effectiveness of corrections and improvements • Verification techniques
- Module 3: IRCA Certification and Exam Preparation (11:30 – 01:00) • IRCA certification criteria and code of conduct • Final review and key takeaways
- Module 4: Written Examination (02:00 – 03:30) • Formal IRCA-recognized assessment

## Certification

Participants will receive an IRCA-Accredited Certificate of Completion in ISO 9001:2015 Quality Management Systems Lead Auditor, validating their qualification to perform and lead audits of Quality Management Systems against ISO 9001:2015 in compliance with international auditing standards.

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