

HIRING FOR SUCCESS - INTERVIEW TECHNIQUES

"Master the art of conducting interviews to hire the right candidates for your organization."

Schedule

Date	Venue	Fees
16 Jul 2026	Online	USD 450 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

This one-day online course equips hiring managers, HR professionals, and team leaders with advanced interview techniques and strategies to select the best candidates. Participants will learn how to conduct effective interviews that assess skills, competencies, and cultural fit, leading to successful hiring decisions.

Objectives

By the end of this course, participants will be able to:

- Conduct interviews that effectively assess candidates' qualifications
- Utilize behavioral and situational interview techniques to predict performance
- Ask the right questions to understand candidates' motivations and values
- Evaluate candidates' cultural fit and compatibility with the organization
- Make confident, informed hiring decisions

Why Attend

- Enhance Interviewing Skills: Learn how to conduct thorough and structured interviews
- Reduce Hiring Mistakes: Improve your ability to assess candidates accurately
- Increase Hiring Success Rates: Hire the right candidates who will thrive in your organization
- Boost Team Effectiveness: Improve team performance by hiring candidates with the right skills and fit
- Stay Compliant: Understand legal and ethical considerations in the interview process

Target Audience

This program is designed for:

- HR professionals and recruitment managers
- Hiring managers and team leaders
- Anyone involved in conducting interviews or making hiring decisions
- Executives seeking to build effective hiring practices

Individual Benefits

Key competencies that will be developed include:

- Advanced interviewing techniques and question formulation
- Assessment of candidates' soft and hard skills
- Identifying potential red flags in interviews
- Conducting objective, fair, and legal interviews
- Enhancing decision-making skills during hiring processes

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- A clear understanding of how to structure interviews to evaluate candidates effectively
- An ability to make informed hiring decisions based on objective assessments
- Enhanced interviewing skills to avoid biases and select the right candidates
- Improved employee retention by hiring candidates who align with organizational culture
- A more efficient hiring process, reducing time and costs associated with poor hires

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Interactive Workshops - Hands-on exercises to practice interview techniques
- Role-Playing - Simulated interviews to experience real-life scenarios
- Case Studies - Analyze real-world examples of successful and unsuccessful hires
- Group Discussions - Share experiences and strategies for conducting effective interviews
- Expert Guidance - Learn from seasoned professionals with extensive interviewing experience

Course Outline

Training Hours: 9:00 AM – 4:30 PM (Online) **Breaks:** Morning break, lunch, afternoon break

- Introduction to effective interview techniques
- Understanding the interview process: from preparation to follow-up
- Types of interviews: structured vs. unstructured, behavioral, and situational
- Asking the right questions: assessing skills, experience, and fit
- Legal and ethical considerations in the interview process
- Red flags to watch out for in interviews
- Making the final hiring decision

Certification

Participants will receive a Certificate of Completion in Interview Techniques, demonstrating their proficiency in conducting interviews that lead to successful hiring outcomes.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

<p>In-House / Customized Training</p> <p>Interested in running this course for your team?</p> <p>Please contact us:</p>	<p>TEL:</p> <p>+601116373203</p>	<p>EMAIL:</p> <p>info@mawaevents.net</p>
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