MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

Phone: +601116373203 | **Email:** info@mawaevents.net

CONTRACTOR SAFETY MANAGEMENT

""Ensuring Safe, Compliant and Accountable Contractor Performance Across the Project Lifecycle""

Schedule

Date	Venue	Fees
07 – 11 Jun 2026	Doha, Qatar	USD 3495 per delegate
10 – 14 Aug 2026	London, UK	USD 3495 per delegate
21 – 25 Sep 2026	London, UK	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training, In-House Training

Introduction

Engaging contractors is essential for delivering complex projects and supporting routine operations. However, contractor-related incidents remain a significant source of safety risks across industries. Without a structured Contractor Safety Management (CSM) system, organizations expose themselves to operational disruptions, legal liabilities, and reputational damage.

This 5-day course provides safety, operations, and procurement professionals with the frameworks, tools, and best practices to assess, control, and continuously improve contractor safety performance. From prequalification to post-job review, participants will learn to integrate contractors into organizational safety culture while maintaining compliance with international standards and regulations.

Objectives

By the end of this course, participants will be able to:

- Establish and implement an effective contractor safety management system
- Apply contractor prequalification, risk assessment, and selection protocols
- Monitor contractor performance through permits, audits, and field supervision
- Integrate contractors into safety training, toolbox talks, and incident response plans
- Continuously evaluate and improve contractor safety outcomes across projects

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Why Attend

- To prevent incidents and injuries linked to contractor activities
- To protect your company from regulatory and contractual liabilities
- To ensure contractors understand and follow your safety standards
- To improve project delivery through consistent and safe contractor practices
- To align with ISO 45001, OSHA, and best-practice safety frameworks

Target Audience

This program is designed for:

- HSE managers and safety officers
- Contract and project managers
- Procurement, operations, and maintenance supervisors
- Construction and engineering site leaders
- Anyone responsible for hiring, supervising, or working with contractors

Individual Benefits

Key competencies that will be developed include:

- Contractor risk evaluation and control
- Permit-to-work and job safety analysis (JSA) application
- Onboarding and safety communication techniques
- Performance monitoring and non-conformance handling
- Post-project review and contractor performance appraisal

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved contractor compliance with safety rules and procedures
- Reduced workplace incidents, injuries, and near-misses
- More effective contractor onboarding, supervision, and communication
- Streamlined contractor audits and reporting
- A strong safety culture reinforced across external partnerships

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Global standards, case law, and key CSM principles
- Case Studies – Contractor-related incidents and best-in-class examples
- Workshops – Risk assessment, permit planning, and field supervision drills
- Peer Exchange – Open discussions and problem-solving around site-specific risks
- Tools – Templates for contractor evaluation, JSA forms, audit checklists, and incident tracking

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Course Outline

Detailed 5-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM Daily Format: 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Introduction to Contractor Safety Management

- Module 1: Understanding Contractor-Related Risks (07:30 – 09:30) • Types of contractors and work exposure • Statistics and case examples of contractor incidents • Legal and reputational implications
- Module 2: Framework for Contractor Safety Management (09:45 – 11:15) • Key elements of an effective CSM program • Alignment with ISO 45001 and OSHA requirements • Policy and leadership commitments
- Module 3: Contractor Prequalification and Selection (11:30 – 01:00) • Evaluating safety history, systems, and competency • Risk classification and approval protocols
- Module 4: Workshop – Contractor Risk Profiling (02:00 – 03:30) • Develop a prequalification checklist and risk matrix

Day 2: Onboarding and Planning for Safe Work

- Module 1: Contractor Onboarding and Orientation (07:30 – 09:30) • Site-specific induction content • Safety briefings and document handover
- Module 2: Job Safety Analysis and Risk Assessment (09:45 – 11:15) • Hazard identification and control hierarchy • Collaborative JSA with contractor input
- Module 3: Permit-to-Work Systems (11:30 – 01:00) • Hot work, confined space, and high-risk permits • Authorization and verification procedures
- Module 4: Simulation – Permit Issuance and JSA Drill (02:00 – 03:30) • Apply forms and field checks for a high-risk job

Day 3: Execution and Supervision of Contractor Activities

- Module 1: Contractor Supervision and Field Communication (07:30 – 09:30) • Role of supervisors and client reps in safety oversight • Use of daily toolbox talks and safety huddles
- Module 2: Behavior Observation and Non-Conformance (09:45 – 11:15) • Safety walks and proactive engagement • Handling unsafe acts and issuing stop-work orders
- Module 3: Coordination with Multiple Contractors (11:30 – 01:00) • Interface management • Managing simultaneous operations (SIMOPS)
- Module 4: Case Study – Contractor Incident Breakdown (02:00 – 03:30) • Analyze a contractor-related incident and root causes

Day 4: Monitoring, Auditing, and Compliance

- Module 1: Contractor Safety Performance Metrics (07:30 – 09:30) • Leading and lagging indicators • Target setting and scorecards
- Module 2: Site Inspections and Safety Audits (09:45 – 11:15) • Using checklists and audit tools • Follow-up actions and CAPA process
- Module 3: Legal Compliance and Documentation (11:30 – 01:00) • Required documentation and evidence • Records retention and legal audits
- Module 4: Workshop – Contractor Safety Audit Plan (02:00 – 03:30) • Design and present an audit protocol

Day 5: Continuous Improvement and Post-Job Review

- Module 1: Post-Project Evaluation and Close-Out (07:30 – 09:30) • Conducting contractor debriefs and feedback sessions • Performance grading and lessons learned
- Module 2: Building a Culture of Shared Responsibility (09:45 – 11:15) • Contractor engagement and recognition • Safety leadership at all levels
- Module 3: Developing a Contractor Safety Management Roadmap (11:30 – 01:00) • Phased improvements and sustainability • Kick-starting internal awareness campaigns

- Module 4: Final Presentation and Certification (02:00 – 03:30) • Group strategy presentations and Q&A • Certification ceremony and closing remarks

Certification

Participants will receive a Certificate of Completion in Contractor Safety Management, verifying their ability to design, implement, and improve contractor safety programs aligned with international standards and site-specific risks.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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