

# EMERGENCY RESPONSE PLANNING

“Building Resilient and Effective Emergency Plans for Safety and Business Continuity”

## Schedule

| Date             | Venue       | Fees                  |
|------------------|-------------|-----------------------|
| 04 – 05 Mar 2026 | Doha, Qatar | USD 1995 per delegate |

► Available delivery methods: Face-to-Face & Online Training, In-House Training

## Introduction

In today's complex operational environments, the ability to respond effectively to emergencies—whether natural, technical, or human-induced—is essential for protecting people, assets, and reputation. Emergency Response Planning (ERP) ensures that organizations can react quickly, decisively, and safely when crises arise, minimizing disruption and enhancing resilience.

This practical and intensive 2-day course equips participants with the tools and frameworks to develop, implement, and test comprehensive emergency response plans. The training emphasizes risk identification, coordination protocols, communication strategies, and compliance with international safety standards. Real-world case studies and tabletop exercises are included to enhance practical understanding.

## Objectives

- By the end of this course, participants will be able to:
- Identify potential emergency scenarios and assess organizational vulnerability
  - Develop and implement structured emergency response plans aligned with legal standards
  - Establish command, control, and communication (C3) protocols for incident management
  - Coordinate with internal teams and external emergency services effectively
  - Conduct drills, evaluate readiness, and update plans based on lessons learned

## Why Attend

- Learn how to create and maintain an effective emergency response framework
- Improve your organization's ability to respond to and recover from unexpected incidents
- Understand legal, regulatory, and insurance considerations in emergency planning
- Gain confidence in leading response teams and managing incident command
- Benchmark your emergency plans against international best practices

## Target Audience

This program is designed for:

- HSE and safety officers
- Facility managers and emergency coordinators
- Business continuity and risk managers
- HR and administration professionals with safety responsibilities
- Operations and security personnel in high-risk industries

## Individual Benefits

Key competencies that will be developed include:

- Emergency risk identification and impact analysis
- Incident command structure planning and implementation
- Scenario-based planning and drill facilitation
- Crisis communication and stakeholder coordination
- Post-incident review and continuous improvement

## Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved organizational preparedness and employee safety
- Compliance with industry-specific emergency planning regulations
- Effective coordination between departments and emergency responders
- Faster and safer incident response and business recovery
- Enhanced organizational resilience and risk culture

## Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Emergency planning frameworks, standards, and legal context
- Case Studies – Real-world incident reviews and response analysis
- Workshops – Risk assessment, scenario planning, and ERP development
- Peer Exchange – Sharing response strategies across industries
- Tools – ERP templates, checklists, and emergency drill planning guides

Course Outline

Detailed 2-Day Course Outline

**Training Hours:** 07:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Emergency Risk and Response Planning Essentials

- Module 1: Identifying Hazards and Emergency Scenarios (07:30 – 09:30) • Risk profiling, hazard mapping, and likelihood assessment
- Module 2: Components of an Emergency Response Plan (09:45 – 11:15) • Roles, resources, procedures, and communication
- Module 3: Incident Command System (ICS) and Team Roles (11:30 – 01:00) • Command structure, decision-making authority, coordination
- Module 4: Workshop – Drafting a Site-Specific ERP Framework (02:00 – 03:30)

Day 2: Implementation, Testing, and Continuous Improvement

- Module 1: Internal and External Coordination in Emergencies (07:30 – 09:30) • Stakeholder mapping, emergency services liaison, mutual aid
- Module 2: Emergency Drills and Simulation Exercises (09:45 – 11:15) • Tabletop exercises, role-playing, performance evaluation
- Module 3: Post-Incident Analysis and Plan Improvement (11:30 – 01:00) • Debriefing, gap identification, documentation updates
- Module 4: Certification and Wrap-Up (02:00 – 03:30) • Final Q&A, ERP toolkit review, and certificate distribution

Certification

Participants will receive a Certificate of Completion in Emergency Response Planning, validating their capability to design, implement, and manage emergency response strategies in line with international best practices and industry standards.

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