

EFFECTIVE HEALTH AND SAFETY AUDIT

“Ensuring Compliance and Driving Continuous Improvement in Workplace Safety”

Schedule

Date	Venue	Fees (Face-to-Face)
06 - 10 Jul 2026	London, UK	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

This course equips participants with the knowledge and skills to conduct thorough health and safety audits, ensuring organizational compliance with regulatory standards and fostering a culture of continuous safety improvement. Through practical frameworks and real-world case studies, attendees will learn to identify risks, assess safety systems, and recommend corrective actions that strengthen overall workplace safety performance.

Objectives

By the end of this course, participants will be able to:

- Understand the purpose and scope of health and safety audits
- Apply audit planning, execution, and reporting techniques
- Identify non-conformities and recommend corrective actions
- Evaluate compliance with health and safety legislation and standards
- Enhance organizational safety culture through effective audit practices

Why Attend

- Gain a structured approach to conducting health and safety audits
- Learn to identify hazards, risks, and improvement areas
- Improve compliance with national and international safety standards
- Reduce workplace incidents and enhance employee well-being
- Build internal audit capacity and promote accountability

Target Audience

This program is designed for:

- Health and safety auditors
- HSE managers and officers
- Internal auditors and compliance professionals
- Risk managers and safety consultants
- Supervisors and operational leaders responsible for safety

Individual Benefits

Key competencies that will be developed include:

- Mastery of audit principles, tools, and techniques
- Enhanced ability to assess workplace safety performance
- Improved skills in writing audit reports and presenting findings
- Knowledge of applicable health and safety laws and regulations
- Confidence in facilitating corrective actions and improvements

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Stronger internal audit processes for health and safety
- Better compliance with safety standards and legal requirements
- Reduced incidents, near-misses, and occupational hazards
- Improved safety culture and employee engagement
- Continuous improvement in workplace safety systems

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Expert-led sessions on audit methodologies and safety standards
- Case study analysis from various industries
- Group workshops on audit planning and reporting
- Practical exercises simulating real audit scenarios
- Peer discussions on best practices and lessons learned

MAWA EVENTS

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Course Outline

Detailed 5-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Introduction to Health and Safety Auditing

- Module 1: Principles and Importance of Safety Auditing
- Understanding audit purpose and objectives
- Role of audits in compliance and continuous improvement
- Types of audits and their applications
- Module 2: Legal and Regulatory Framework
- Overview of relevant health and safety laws
- International standards and best practices
- Organizational responsibilities and obligations
- Module 3: Audit Standards and Guidelines
- Key audit standards (e.g., ISO 45001)
- Audit protocols and frameworks
- Ethical considerations in auditing

Day 2: Planning the Audit Process

- Module 4: Preparing for the Audit
- Establishing audit scope and objectives
- Selecting the audit team and defining roles
- Developing audit checklists and tools
- Module 5: Risk-Based Audit Planning
- Identifying key risk areas and priorities
- Aligning audit focus with organizational goals
- Setting timelines and resource requirements
- Module 6: Workshop – Developing an Audit Plan
- Creating a sample audit plan
- Defining data collection methods
- Group feedback and improvement

Day 3: Conducting the Audit

- Module 7: Data Collection Techniques
- Interviews, observations, and document review
- Gathering objective evidence
- Ensuring data accuracy and reliability
- Module 8: Identifying Non-Conformities and Opportunities for Improvement
- Categorizing findings by severity and impact
- Root cause analysis techniques
- Documenting observations effectively
- Module 9: Workshop – Conducting a Simulated Audit
- Role-playing audit scenarios
- Recording and analyzing findings
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Group discussion and learning points

Day 4: Reporting and Communicating Audit Results

- Module 10: Writing Effective Audit Reports
- Structure and components of a strong audit report
- Presenting clear, actionable recommendations
- Tailoring reports for different audiences
- Module 11: Communicating Findings and Facilitating Change
- Delivering audit results with impact
- Engaging stakeholders in corrective action planning
- Overcoming resistance to change
- Module 12: Workshop – Drafting and Presenting an Audit Report
- Drafting a mock report
- Practicing presentation of key findings
- Peer feedback and improvements

Day 5: Enhancing Audit Effectiveness

- Module 13: Monitoring and Follow-Up
- Tracking implementation of corrective actions
- Measuring improvements and audit effectiveness
- Integrating audits into continuous improvement cycles
- Module 14: Improving Audit Processes
- Conducting audit program reviews
- Benchmarking and adopting best practices
- Leveraging technology and digital tools
- Module 15: Final Workshop – Action Plan for Strengthening Safety Audits
- Developing a personal or team action plan
- Sharing insights and lessons learned
- Course wrap-up and key takeaways

Certification

Participants will receive a Certificate of Completion in Effective Health and Safety Audit, confirming their skills in conducting comprehensive, impactful audits that drive safety improvements and ensure regulatory compliance.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation's unique goals.

In-House / Customized Training

Interested in running this course for your team?

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