MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

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CONTRACT MANAGEMENT - EPC PROJECT CONTRACT MANAGEMENT & ADMINISTRATION

"Master the Art of Managing and Administering EPC Contracts for Successful Project Execution"

Schedule

Date	Venue	Fees (Face-to-Face)
13 – 17 Jul 2026	London, UK	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

This course focuses on the essential skills required for managing and administering Engineering, Procurement, and Construction (EPC) contracts in large-scale projects. Participants will learn the intricacies of contract formation, performance monitoring, and dispute resolution, ensuring successful project delivery within budget and time constraints.

The training covers the entire EPC contract lifecycle, from the negotiation phase to project completion, providing participants with practical tools to navigate challenges and ensure contractual compliance.

Objectives

By the end of this course, participants will be able to:

- Understand the structure and key components of EPC contracts
- Navigate the processes of procurement, negotiation, and contract administration
- Manage project risks, timelines, and deliverables effectively
- Develop strategies for conflict resolution and dispute management in EPC projects
- Implement best practices for monitoring contract performance and compliance

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Why Attend

- Gain in-depth knowledge of EPC contracts and project management
- Learn how to handle procurement, negotiation, and administration in EPC contracts
- Master the tools for managing project timelines, budgets, and deliverables
- Enhance your skills in resolving conflicts and disputes in large-scale projects
- Increase your ability to ensure compliance and mitigate risks in EPC projects

Target Audience

This program is designed for:

- Project managers and engineers involved in EPC projects
- Contract managers and procurement professionals
- Legal and compliance officers in construction and engineering industries
- Professionals responsible for contract negotiation and administration
- Individuals interested in enhancing their knowledge of EPC contract management

Individual Benefits

Key competencies that will be developed include:

- Expertise in EPC contract formation and administration
- Strong skills in project risk management and timeline control
- Effective communication and negotiation techniques for contract management
- Enhanced ability to manage disputes and resolve contractual conflicts
- A thorough understanding of procurement processes and legal consideration

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Increased capacity to manage large-scale projects with complex contracts
- Improved ability to ensure project performance and contractual compliance
- Enhanced risk management strategies and dispute resolution capabilities
- Strengthened legal and regulatory understanding in EPC project administration
- More efficient contract negotiation and administration processes

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Detailed discussions on EPC contracts, including structure, negotiation, and administration
- Case Studies – Analysis of real-world EPC project challenges and successful contract management
- Workshops – Hands-on exercises in contract negotiation, risk management, and dispute resolution
- Peer Exchange – Group discussions on common challenges and best practices in EPC contract management
- Tools – Templates and tools for contract creation, monitoring, and dispute resolution

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Course Outline

Detailed 5-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Introduction to EPC Contracts and Project Management

- Module 1: Overview of EPC Contracts (07:30 – 09:30)
- Structure and components of EPC contracts
- Key terms and clauses in EPC agreements
- Differences between EPC contracts and other types of contracts
- Module 2: Procurement Process in EPC Projects (09:45 – 11:15)
- Procurement strategies in large-scale projects
- Managing vendor relationships and contract negotiation
- Risk allocation in the procurement process
- Module 3: Legal and Regulatory Considerations (11:30 – 01:00)
- Navigating legal frameworks in EPC contracts
- Regulatory compliance and risk mitigation
- Key international standards for EPC contract management

Day 2: Contract Administration and Performance Monitoring

- Module 4: Contract Administration in EPC Projects (07:30 – 09:30)
- Best practices for managing contract execution
- Role of contract managers in monitoring performance
- Managing project scope, timelines, and deliverables
- Module 5: Risk Management in EPC Contracts (09:45 – 11:15)
- Identifying risks in EPC projects
- Techniques for risk assessment and management
- Developing strategies for risk mitigation
- Module 6: Managing Subcontractors and Third Parties (11:30 – 01:00)
- Effective management of subcontractor agreements
- Legal and operational issues with third-party contractors
- Monitoring third-party performance in EPC projects

Day 3: Dispute Management and Resolution

- Module 7: Identifying and Managing Disputes (07:30 – 09:30)
- Types of disputes in EPC contracts
- Early identification and resolution of issues
- Techniques for effective communication and negotiation
- Module 8: Dispute Resolution Mechanisms (09:45 – 11:15)
- Mediation, arbitration, and litigation in EPC projects
- Selecting the right dispute resolution method
- Case study analysis of EPC project disputes
- Module 9: Workshop: Dispute Resolution Role Play (11:30 – 01:00)
- Group exercise simulating EPC contract disputes
- Practicing negotiation and resolution techniques
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Peer feedback and discussion

Day 4: Advanced Contract Management Techniques

- Module 10: Performance Monitoring and Compliance (07:30 – 09:30)
- Techniques for monitoring contract performance
- Key performance indicators (KPIs) and compliance metrics
- Using technology for performance tracking and reporting
- Module 11: Contract Modifications and Amendments (09:45 – 11:15)
- Handling contract modifications during project execution
- Legal and operational considerations for amendments
- Documentation and communication of changes
- Module 12: Financial Management in EPC Contracts (11:30 – 01:00)
- Budgeting and cost control in EPC projects
- Financial risk management in large-scale contracts
- Managing payment schedules and claims

Day 5: Closing EPC Projects and Final Considerations

- Module 13: Closing and Final Deliverables (07:30 – 09:30)
- Procedures for closing an EPC project
- Deliverables and final project documentation
- Conducting project reviews and lessons learned
- Module 14: Future Trends in EPC Contracting (09:45 – 11:15)
- Innovations in EPC contract management
- Emerging trends and technologies in project delivery
- Sustainability and green contracts in EPC projects
- Module 15: Certification and Course Wrap-Up (11:30 – 01:00)
- Final review of key course learnings
- Q&A session and closing remarks
- Certification ceremony

Certification

Participants will receive a Certificate of Completion in EPC Project Contract Management & Administration, demonstrating their proficiency in managing and administering EPC contracts, ensuring compliance, and mitigating risks in large-scale projects.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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