MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

Phone: +601116373203 | **Email:** info@mawaevents.net

CONSTRUCTION SITE MANAGEMENT & SUCCESSFUL MANAGEMENT SKILLS

"Master the essential leadership, planning, and technical skills to manage construction sites efficiently and safely."

Schedule

Date	Venue	Duration	Fees (Face-to-Face)
14 – 18 Sep 2026	Dubai, UAE	5 Days	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

Construction projects are complex, dynamic, and demand strong on-site management to ensure timely delivery, cost-efficiency, and safety compliance. This intensive 5-day course provides the practical knowledge and leadership skills required to manage construction sites successfully.

Participants will gain in-depth understanding of site operations, safety management, quality assurance, scheduling, and people management. Through interactive modules and real-world examples, attendees will be equipped to improve performance and lead projects more effectively.

Objectives

By the end of this course, participants will be able to:

- Define the roles and responsibilities of effective construction site managers
- Apply best practices in planning, execution, and supervision
- Manage safety, quality, cost, and time with confidence
- Lead and motivate on-site teams and subcontractors
- Mitigate project delays, disputes, and operational challenges

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Why Attend

- Learn industry best practices for site planning, logistics, and team coordination
- Strengthen your leadership and communication skills in high-pressure environments
- Improve your ability to manage subcontractors, vendors, and project timelines
- Minimize construction risk and avoid costly delays
- Gain practical tools and templates you can use immediately on the job

Target Audience

This program is designed for:

- Site Managers, Construction Supervisors, and Engineers
- Project Managers and Construction Coordinators
- Contractors, Subcontractors, and Field Leaders
- Architects, Quantity Surveyors, and HSE Officers
- Professionals preparing for advanced construction management roles

Individual Benefits

Key competencies that will be developed include:

- Efficient site supervision and task delegation
- Enhanced safety and quality control practices
- Effective resource management and scheduling
- Leadership, conflict resolution, and decision-making skills
- Stronger documentation and project reporting

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved efficiency and productivity on job sites
- Reduced operational risks, delays, and safety incidents
- Better communication and collaboration across teams
- Consistent delivery of high-quality projects on time and budget
- Increased employee engagement and leadership pipeline development

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Practical insights into construction site management, planning, and leadership
- Case Studies – Real-world scenarios to illustrate solutions to common site challenges
- Workshops – Hands-on planning, reporting, and safety exercises
- Peer Exchange – Interactive group discussions on experiences and challenges
- Tools – Templates for site logs, progress reports, safety checklists, and daily plans

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Course Outline

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee Breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Introduction to Construction Site Management

- Module 1: Roles & Responsibilities of the Site Manager (07:30 – 09:30)
- Overview of key responsibilities and skills
- Managing site personnel, subcontractors, and tasks
- Aligning site management with project goals
- Module 2: Site Planning & Mobilization (09:45 – 11:15)
- Layout planning, logistics, and equipment allocation
- Pre-construction readiness checks
- Understanding permits and regulatory compliance
- Module 3: Daily Operations & Site Control (11:30 – 01:00)
- Coordinating daily site activities
- Communication with internal/external teams
- Site documentation and progress tracking

Day 2: Managing Safety, Quality & Risk on Site

- Module 4: Site Safety & Compliance (07:30 – 09:30)
- Identifying risks and hazards
- Safety protocols and training
- Legal responsibilities and documentation
- Module 5: Quality Assurance & Inspection (09:45 – 11:15)
- Defining project quality standards
- Quality control procedures and inspections
- Managing defects and corrective actions
- Module 6: Risk Management in Construction (11:30 – 01:00)
- Site risk assessment tools
- Developing and applying mitigation strategies
- Crisis handling and contingency planning

Day 3: Team Leadership & Communication

- Module 7: Leading Construction Teams (07:30 – 09:30)
- Team roles and leadership responsibilities
- Managing performance and morale
- Effective supervision practices
- Module 8: Communication & Conflict Management (09:45 – 11:15)
- Conflict resolution and negotiation strategies
- Conducting meetings and safety briefings
- Communication tools for high-performance teams
- Module 9: Managing Stakeholders & Subcontractors (11:30 – 01:00)
- Engaging subcontractors and ensuring accountability
- Progress meetings and updates
- Aligning expectations and handling disputes

Day 4: Execution, Scheduling & Performance Monitoring

- Module 10: Project Scheduling & Time Management (07:30 – 09:30)
- Creating and managing site schedules
- Time tracking tools and productivity metrics
- Adjusting schedules to handle real-world disruptions
- Module 11: Reporting & Documentation (09:45 – 11:15)
- Daily site logs, checklists, and reports
- Communicating delays and incidents effectively
- Tracking variations and reporting to head office
- Module 12: Managing Change & Delays (11:30 – 01:00)
- Identifying early warning signs
- Documentation and approvals for variations
- Techniques for dispute avoidance and resolution

Day 5: Project Handover & Continuous Improvement

- Module 13: Final Inspections & Handover (07:30 – 09:30)
- Punch lists and completion walkthroughs
- Client communication and acceptance procedures
- Post-handover support and closeout
- Module 14: Lessons Learned & Best Practices (09:45 – 11:15)
- Gathering team feedback
- Creating a culture of continuous improvement
- Sharing knowledge across projects
- Module 15: Final Case Study & Action Plan (11:30 – 01:00)
- Full scenario from planning to handover
- Action planning for your next project
- Wrap-up Q&A and feedback

Certification

Participants who complete the program will receive a Certificate of Completion in Construction Site Management & Leadership, recognizing their ability to effectively oversee construction operations, manage on-site teams, and apply best practices in project delivery, safety compliance, and stakeholder coordination.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation’s unique goals.

In-House / Customized Training Interested in running this course for your team? Please contact us:	TEL: **+601116373203**	EMAIL: **info@mawaevents.net**

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