MAWA EVENTS

Address: No. 857, Block A2. Leisure Commerce Square - No 9., 46150 Petaling Jaya, Selangor, Malaysia

Phone: +601116373203 | **Email:** info@mawaevents.net

MANAGING THE HANDOVER OF ASSETS FROM CAPEX TO OPEX

"Bridging Capital Project Delivery to Operational Excellence"

Schedule

Date	Venue	Fees (Face-to-Face)
20 – 24 Apr 2026	Dubai, UAE	USD 3495 per delegate
03 – 07 May 2026	Doha, Qatar	USD 3495 per delegate
06 – 10 Jul 2026	London, UK	USD 3495 per delegate
04 – 08 Oct 2026	Manama, Bahrain	USD 3495 per delegate

► **Available delivery methods:** Face-to-Face & Online Training

Introduction

This course provides a deep dive into the critical process of asset handover from capital expenditure (CAPEX) projects to operational expenditure (OPEX) teams, ensuring a smooth and efficient transition. It addresses common challenges in transferring project-built assets to operational management, emphasizing best practices, standards, and strategies to maintain asset integrity, performance, and value.

Participants will gain tools and knowledge to manage risks, align stakeholders, and implement structured handover processes that ensure operational readiness, minimize disruptions, and maximize asset value throughout the lifecycle.

Objectives

By the end of this course, participants will be able to:

- Understand the key principles and stages of CAPEX-to-OPEX handover
- Identify the roles, responsibilities, and expectations of stakeholders involved
- Apply structured handover frameworks and best practices
- Develop documentation, processes, and checklists to ensure operational readiness
- Minimize transition risks and optimize asset performance post-handover

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Why Attend

- Learn how to bridge the gap between capital project delivery and operations
- Gain practical knowledge to manage complex asset transitions
- Improve communication and coordination between project and operational teams
- Reduce risks of performance loss, cost overruns, and non-compliance
- Access tools, templates, and strategies you can apply immediately

Target Audience

This program is designed for:

- Asset managers and operations managers
- Project managers and project engineers
- CAPEX and OPEX team leaders
- Reliability and maintenance managers
- Finance and risk professionals involved in asset lifecycle management

Individual Benefits

Key competencies that will be developed include:

- Deep understanding of CAPEX-to-OPEX transition frameworks
- Ability to design and execute effective handover plans
- Enhanced stakeholder alignment and communication skills
- Improved risk management and operational readiness assessment
- Confidence in leading smooth and value-driven asset transitions

Organizational Benefits

Upon completing the training course, participants will demonstrate:

- Improved asset performance and operational continuity post-handover
- Stronger collaboration between project delivery and operations teams
- Reduced transition-related risks and unexpected costs
- Enhanced long-term asset value and lifecycle management
- Clear governance and accountability in asset management processes

Instructional Methodology

The course follows a blended learning approach combining theory with practice:

- Strategy Briefings – Comprehensive exploration of CAPEX-to-OPEX handover processes, standards, and governance
- Case Studies – Analysis of successful and failed asset transitions in different industries
- Workshops – Group exercises to develop practical handover plans, checklists, and readiness assessments
- Peer Exchange – Interactive discussions on challenges and lessons learned from participants’ own projects
- Tools – Templates for handover documentation, stakeholder matrices, risk registers, and performance metrics

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Course Outline

Detailed 5-Day Course Outline

Training Hours: 7:30 AM – 3:30 PM **Daily Format:** 3–4 Learning Modules | Coffee breaks: 09:30 & 11:15 | Lunch Buffet: 01:00 – 02:00

Day 1: Foundations of CAPEX-to-OPEX Handover

- Module 1: Introduction to CAPEX and OPEX Lifecycle (07:30 – 09:30)
- Overview of asset lifecycle stages
- Differences and interdependencies between CAPEX and OPEX phases
- Importance of structured handover for long-term asset value
- Module 2: Defining Handover Requirements (09:45 – 11:15)
- Identifying stakeholder needs and expectations
- Setting performance, documentation, and compliance criteria
- Establishing governance frameworks for the handover process
- Module 3: Handover Planning and Preparation (11:30 – 01:00)
- Developing a comprehensive handover plan
- Assigning roles, responsibilities, and timelines
- Managing change control and scope definition
- **Day 2: Managing Documentation and Operational Readiness**
- Module 4: Handover Documentation and Data (07:30 – 09:30)
- Preparing as-built documentation, manuals, and certifications
- Validating asset information and digital records
- Ensuring data integrity and accessibility for operations
- Module 5: Readiness Assessment and Testing (09:45 – 11:15)
- Conducting operational readiness reviews and verifications
- Performance testing and commissioning for handover validation
- Identifying gaps and corrective actions before transfer
- Module 6: Risk Management in Handover (11:30 – 01:00)
- Risk identification and mitigation strategies
- Addressing common transition risks and failure points
- Building resilience into handover processes
- **Day 3: Stakeholder Engagement and Communication**
- Module 7: Engaging Project and Operations Teams (07:30 – 09:30)
- Building collaboration between CAPEX and OPEX stakeholders
- Establishing clear communication protocols
- Aligning objectives and expectations across teams
- Module 8: Financial and Contractual Considerations (09:45 – 11:15)
- Managing financial impacts of the transition
- Contractual obligations and warranties in handover
- Optimizing cost, value, and risk across the lifecycle
- Module 9: Integrating Technology in Handover (11:30 – 01:00)
- Using digital tools and asset management systems
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Leveraging BIM, CMMS, and other technologies

- Ensuring data handover aligns with operational needs
- **Day 4: Continuous Improvement and Lessons Learned**
- Module 10: Monitoring Post-Handover Performance (07:30 – 09:30)
- Tracking asset performance after the transition
- Establishing KPIs and reporting mechanisms
- Implementing feedback loops for improvement
- Module 11: Learning from Handover Case Studies (09:45 – 11:15)
- Review of real-world handover successes and failures
- Extracting key lessons and best practices
- Applying learnings to participants' own organizations
- Module 12: Leadership and Change Management (11:30 – 01:00)
- Leading teams through change and uncertainty
- Building resilience and adaptability in operations
- Sustaining improvements over time
- **Day 5: Integration and Action Planning**
- Module 13: Group Workshop: Building a Handover Plan (07:30 – 09:30)
- Collaborative development of a tailored handover strategy
- Presentation of group findings and peer feedback
- Identifying success factors and barriers
- Module 14: Review and Roadmap (09:45 – 11:15)
- Consolidating key insights and takeaways
- Creating individual and organizational action plans
- Q&A and discussion of next steps
- Module 15: Course Wrap-Up and Certification (11:30 – 01:00)
- Final review of course objectives
- Participant reflections and feedback
- Certificate presentation and closing remarks

Certification

Participants will receive a Certificate of Completion in Managing the Handover of Assets from CAPEX to OPEX, confirming their expertise in managing the transition process, aligning stakeholders, and ensuring asset readiness for sustained operational success.

Why Choose MAWA Events

- **Global Expertise:** More than 17 years of experience in professional training and consulting.
- **Industry-Leading Faculty:** Courses delivered by seasoned professionals with hands-on experience.
- **Practical Insights:** Learn to turn theory into actionable strategies for real-world business impact.
- **Client-Focused Solutions:** Customized programs designed to achieve your organisation's unique goals.

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